

CITY OF MILPITAS
PARKS, RECREATION & CULTURAL RESOURCES COMMISSION
Regular Meeting of Parks, Recreation and Cultural Resources Commission
December 6, 1999 - 7:00 p.m.
Milpitas Community Center, Conference Room 7 & 8
457 E. Calaveras Boulevard

I. CALL TO ORDER & PLEDGE

Chairperson Payne called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

Commissioners Present: Bob McGuire, Linda Rabe, Johnny Payne, Ron Lind, Marjorie Schmitter, Alex Galang, and Steve McElroy

Commissioners Absent: None

City Council Absent: Patricia Dixon

Staff Present: Marsha Schneider, Recreation Services Supervisor;
Giselle Stein, Volunteer Services Coordinator;

Guests:

II. APPROVAL OF MINUTES

MOTION to recommend approval of the minutes of the November 15, 1999 meeting.

M/S: McElroy, Rabe

Ayes: 5 (Lind, Payne, Rabe, Galang, and McElroy)

Abstain: 1 (Schmitter)

III. CITIZENS FORUM

Chairperson Payne invited members of the audience to address the Commission on any subject not on the agenda. There were no requests.

IV. ANNOUNCEMENT/ CORRESPONDENCE

Marsha Schneider, Recreation Services Supervisor, gave an update on the following items:

- Tree Lighting Ceremony was held on December 1, 1999, and was very successful.
- The Hetch Hetchy Trail Bob Pecot Dedication was held on December 4, 1999, with 50-60 in attendance.
- Veteran's Day Ceremony was held on November 11, 1999, with over 100 in attendance.
- Holiday Banners were approved by City Council and have been installed on Calaveras and Main Street.
- The 2000 Calendars are being distributed to residents this month and staff is very proud of the end product. Commissioner Rabe complimented staff for the many Parks and Recreation photos in the new calendar.

Commissioner McElroy explained he would not be able to attend the Child Care Task Force meeting on January 19, 2000 at 5 p.m. Commissioner Rabe volunteered to represent the PRCRC at this meeting in Commissioner McElroy's absence.

The Commission thanked staff for their hard work and dedication throughout the year.

V. ADOPTION OF AGENDA

MOTION to adopt the agenda of December 6, 1999, with item #1 New Business discussed prior to Old Business.

M/S: Rabe, McElroy

All Ayes

VI. NEW BUSINESS

1. Family Child Care Grant Support Program

The purpose of the Family Child Care Support Program is to allow Milpitas family child care providers servicing Milpitas residents the Opportunity to submit a request for funding assistance from the City. A Family child care provider is an individual offering individualized care that will meet the physical and emotional needs of children coming into their home environment on a regular basis. The City Council approved \$3,500.00 for FY 1999-2000.

An application for funding assistance was received from one family child care provider: Samiha (Suzie) Saniwa. The request is for \$250.00 and would be used to purchase educational supplies to enhance her family child care curriculum.

MOTION to recommend to City Council to award \$250.00 from the Child Care Assistance Fund to Samiha (Suzie) Saniwa to purchase educational supplies.

M/S: Rabe, McGuire

All Ayes

VII. OLD BUSINESS

1. Adopt-A-Spot Program Update

On October 11, 1999, Parks, Recreation and Cultural Resources Commission meeting, staff reported that Recreation Services was working with Public Works to develop new program procedures and requirements for the Adopt-A-Park Program in order to meet the needs of the community. This item would then be re-agendized once the particulars of the program were finalized.

Marsha Schneider, Recreation Services Supervisor, gave an overview of the new program which was created to better accommodate the needs of both the interested volunteers and the city. Public Works and Recreation Staff met to revise the program. Public works identified specific areas and projects. She explained this program will be kicked-off with the Neighborhood Beautification Effort and a brochure is being created to market and promote the program. This revised program will allow groups or individuals to commit to either 3-6-9-12 months. She also thanked Giselle Stein, Volunteer Coordinator, for all her efforts with recruiting volunteers and assisting with this program.

Giselle Stein, Volunteer Coordinator, gave an overview of the new Adopt-A-Spot Program which will include one day clean-ups, median Strip(s) maintenance and upkeep, tree plantings, recovery of shopping carts, and park improvements.

Note, receipt and file.

2. Skateboard Park Demolition - CIP Project Update

On February 18, 1997, the City Council closed the Skateboard Park at Gill Park, and directed staff to 1) look for another location for the facility, and 2) submit an item in the 1997-98 Capital Improvement Program for consideration.

On June 10, 1997, the City Council approved Project No. 5060 Skateboard Park Demolition and Relocation Study to provide for the demolition of the

existing skateboard park at Gill Park (Phase 1) and a study to find alternative locations for a new skateboard park (Phase II). Staff has completed a Skateboard Park Assessment Study, which was included in the Commission's agenda packet. The evaluation of potential sites including city parks, school sites, usable vacant city property and Ed Levin Park was based on potential impacts to neighborhoods, existing use, accessibility for users, police patrol, construction requirements, and infrastructure amenities.

A contract for the demolition of the Skateboard Park was approved at the September 21, 1999, City Council meeting and the project was scheduled to begin within approximately 45 days of approval, however, the lowest bid contractor did not meet the contract requirements. As a result, this project was awarded to the 2nd lowest bidder at the November 16, 1999 City Council meeting and demolition will start sometime in January, 2000.

Note, receipt, and file.

3. Dog Park Update

At the November 15, 1999, Parks, Recreation and Cultural Resources Commission meeting, Commissioner Rabe requested staff to agendize this item for the December 6, 1999 meeting to provide an update on the Dog Park.

Marsha Schneider, Recreation Services Supervisor, explained this item was added to the "Wish List" for the 1999-2000 Capital Improvement Projects, however, funding was not allotted for this project. She reported this item would be included in the 2000-2001 CIP Projects for consideration. The cost of building a Dog Park would be approximately \$150,000 with an annual maintenance upkeep of \$25,000.

Note, receipt, and file.

VIII. OTHER BUSINESS

1. Staff Reports/Program Reports Note, receipt, and file.

2. Subcommittee Reports

3. Liaison Reports

3.1 City Council Absent.

3.2 Community Advisory Commission None.

3.3 Senior Advisory Commission None.

3.4 Planning Commission None.

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|-----|-----------------------------|-------|
| 3.5 | Youth Advisory Commission | None. |
| 3.6 | Milpitas Historical Society | None. |

IX. FUTURE AGENDA ITEMS

January: Open Space; Flag Ceremonies; Election of Officers; In-Line Roller Hockey Feasibility; Community Garden;

X. ADJOURNMENT

There being no further business, Chairperson Payne adjourned the meeting at 7:33 p.m.

Respectfully submitted,
Jennifer Schneider
Commission Recording Secretary

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**CITY OF MILPITAS
PARKS, RECREATION & CULTURAL RESOURCES COMMISSION
Regular Meeting of Parks, Recreation and Cultural Resources Commission
November 15, 1999 - 7:00 p.m.
Milpitas City Hall, Council Chambers
455 E. Calaveras Boulevard**

I. CALL TO ORDER & PLEDGE

Chairperson Payne called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

Commissioners Present: Bob McGuire, Linda Rabe, Johnny Payne, Ron Lind, and Steve McElroy

Commissioners Absent: Marjorie Schmitter and Alex Galang

City Council Present: Patricia Dixon

Staff Present:

Marsha Schneider,
Recreation Services
Supervisor; Bonnie Greiner,
Recreation Services
Supervisor; Carol Randisi,
Senior Supervisor; Lori
Flint, Cultural Arts
Coordinator;

Guests:

Betty Won, 248
Silvera Street

II. APPROVAL OF MINUTES

MOTION to recommend approval of the minutes of the October 11, 1999,
meeting, as submitted.

M/S: Rabe, McElroy

Ayes: 4 (Lind, Payne, Rabe, and McElroy)

Abstain: 1 (McGuire)

Absent: 2 (Schmitter and Galang)

III. CITIZENS FORUM

Chairperson Payne invited members of the audience to address the Commission
on any subject not on the agenda. There were no requests.

IV. ANNOUNCEMENT/ CORRESPONDENCE

Marsha Schneider, Recreation Services Supervisor, gave an update on the
following items:

- Senior Center painting and HVAC System upgrade.
- 106 individuals attended the Milpitas Community Band Concert on
November 12, 1999.
- 49 children auditioned for Rainbow Theatre's "School House Rock Live".
- The Phantom Art Gallery grand opening at Read-Rite has been post-poned
until the end of January due to down-sizing of staff.
- The Frightfully Fun-Filled Halloween Event at the Great Mall was very
successful.
- The Bob Pecot Hetch Hetchy Dedication Ceremony is scheduled for
December 4, 1999 at 1:00 PM.
- Althea Polanski will be the Chairperson for the upcoming "Relay For Life"
event.
- A time capsule will be presented at the Tree Lighting Ceremony on
December 1, 1999. Commissioners who may have any ideas of what types

of items should be put in the capsule, should contact Kathleen Yurchak, Program Coordinator. Commissioner McGuire suggested staff go look in the city safe to look for historical items for this project.

- A memorial ceremony was held on October 22, 1999 for Dorothy Wood.
 - Recreation Services hosted 5 Milpitas High Students on Business Experience Day on November 4, 1999.
 - The PRCRC Holiday Party would be held in conjunction with the December 6, 1999 meeting. Commission requested staff handle the refreshments for this event.

Commissioner McElroy thanked staff for replacing the lights which were out at Roswell.

V. ADOPTION OF AGENDA

MOTION to adopt the agenda of November 15, 1999, as submitted.

M/S: McGuire, McElroy

All Ayes

Absent: 2 (Schmitter and Galang)

VI. OLD BUSINESS

1. Summer Event to Celebrate America's Birthday

On October 11, 1999, the Parks, Recreation and Cultural Resources Commission (PRCRC) approved the proposed Special Events Calendar for the year 2000. The PRCRC directed staff to return to the November 15, 1999, PRCRC meeting with suggestions for a summer event to celebrate America's Birthday.

After researching and discussing this matter with the Cultural Arts Coordinator, it was mentioned that the Summer Concert Series would be starting on Tuesday, June 27, 2000 at 6:30 p.m. This would be an excellent opportunity to celebrate America's birthday at this event just prior to the 4th of July weekend. The musical group, "Cotton Candy Express" was contacted about the possibility of this concert being modified to include patriotic music and the musicians indicated that this would not be a problem. Staff suggested that a birthday cake, complete with sparkler birthday candles, be served to all who attend. American flags would be passed out to all citizens. This event would be family oriented. The usual forms of publicity would be used.

Staff recommended adopting the revised 2000 Special Events Calendar which included a celebration for America's birthday on June 27, 2000, in conjunction with the first Summer Concert Series.

Commissioner McGuire felt this type of event was sufficient and would

address the concerns about families going out of town for the 4th of July weekend.

Commissioner McElroy expressed concerns about the event being held at 6:30 p.m. because he felt it was too early in the evening with so many working parents.

Commissioner Lind questioned what type of music would be played at the event. Staff explained the group was geared towards youth music.

Commissioner Rabe was receptive to the idea, however, she felt staff should consider also offering something more patriotic (i.e. community band, instrumental music, etc.) for the adults. She also suggested still offering a flag ceremony on the 4th of July to mark the special day.

Council member Dixon suggested agendizing "Flag Ceremonies" for further discussion of the Commission at a later date so the Commission could really review these ceremonies and evaluate them.

MOTION to agendize "Evaluation of the Memorial Day and Veteran's Day Ceremonies for the January 3, 1999, PRCRC meeting and to also discuss the possibility of offering a 4th of July Flag Ceremony.

M/S: Rabe, McElroy

All Ayes

Absent: 2 (Schmitter and Galang)

MOTION to adopt the revised 2000 Special Events Calendar, which includes a celebration for America's Birthday on June 27, 2000, in conjunction with the first Summer Concert Series with the addition of another band geared towards adults.

M/S: Rabe, McGuire

All Ayes

Absent: 2 (Schmitter and Galang)

VII. NEW BUSINESS

1. Youth Sports Grant Application

One Group Youth Sports Assistance Fund Application was received by Milpitas Police Athletic League (PAL) Roller Hockey requesting \$700.00 in funds to offset costs in purchasing new goalie equipment.

These requests fall within the guidelines, under the section, "Funding consideration will be given" page 3, item #4 states; "To one-time activities or capital equipment purchases designed to address a significant need or problem in which the organization cannot routinely finance."

Currently there is a balance of \$700.00 in the 1999-2000 Youth Sports

Assistance Fund.

Betty Won, was present at the meeting in representation of the application.

Commissioner Rabe questioned how many individuals were participating in this program. Ms. Won responded that 43 youth were playing.

MOTION to recommend to City Council that \$700.00 be awarded to Milpitas Police Athletic League (PAL) Roller Hockey to offset costs in purchasing new goalie equipment.

M/S: McElroy, Rabe

All Ayes

Absent: 2 (Galang and Schmitter)

2. Family Child Care Grant Support Program

The purpose of the Family Child Care Support Program is to allow Milpitas family child care providers servicing Milpitas residents the Opportunity to submit a request for funding assistance from the City. A Family child care provider is an individual offering individualized care that will meet the physical and emotional needs of children coming into their home environment on a regular basis. The City Council approved \$3,500.00 for FY 1999-2000.

Applications for funding assistance were received from four family child care providers: Judy Ligon, Samiha (Suzie) Saniwa, Yan Ding, and Lisa Alvarado. Each provider was requesting \$250.00. Ms. Ligon, Ms. Ding and Ms. Alvarado were requesting the funding assistance to purchase educational supplies and materials to enhance their family child care curriculums. Ms. Saniwa was requesting the funding assistance to enhance the play yard at her family child care home.

Samiha (Suzie) Saniwa was not present at the meeting, so in accordance with the grant application guidelines, she was not eligible for funding.

MOTION to approved \$250.00 from the Child Care Assistance Fund to Ms. Judy Ligon, Ms. Yan Ding, and Ms. Lisa Alvarado.

M/S: McGuire, McElroy

All Ayes

Absent: 2 (Galang and Schmitter)

3. Sports Center Phase 8 Project - Update

The Phase 8 project for the Milpitas Sports Center is to begin Construction starting January, 2000. Over the past year staff has been working with the Architects Hawley Peterson & Snyder to produce a "Family Center" which promotes a healthy lifestyle, for both physical and mental well-being for the whole community by providing quality, safe, healthy, accessible, clean, and well-supervised environments. The new center will include a Teen Center, new locker room facilities, two dance/aerobics studios, children's activity room/short-term Child Care, 2000 square foot fitness room, new

aquatic staff and pool managers offices, family changing rooms, indoor/outdoor eating area, larger conference room, and more central reception/greeting area. This project is scheduled to be completed by November, 2000.

Unfortunately, during this renovation process, the Sports Center facility will be closed during certain times. In order to assist the participants, staff is attempting to "phase" the project as much as possible to cause the least amount of inconvenience to the users. To help accommodate participants, staff is currently investigating the possibility of using alternative pools located within the city to hold water exercise classes and swim team practices.

Glen Miller, Project Manager from Aztec Consultants, was present at the meeting and gave a brief overview of the project. He explained that since the pools are surrounding the majority of the renovation area, the pools would be impacted for approximately 5 months (February - June).

Commissioner Rabe expressed her disappointment that no arthritis participants were present at the meeting to address their concerns since she had received so many letters from them about this issue.

Note, receipt and file.

4. Alviso Adobe Master Plan - Update

Capital Improvement Project 5061 includes the development of a site plan for Alviso Adobe park. A draft plan has been developed by Gil Sanchez and Daryl Allen which included provision for existing buildings, site use, fencing, parking and landscaping. Included in the plan were recommendations for interpretative panels with information on Mexican Rancho activities and 1930's ranching practices as well as a self-guided tour. The plan further identified how the site could accommodate use for company picnics, reunions and weddings.

Gil Sanchez and Daryl Allen gave an extensive overview of the Alviso Adobe Master Plan detailing the following specifics: site use, parking, landscaping, self-guided tours, harvesting apricots, historical park use for up to 50 people, pedestrian bridge, bike racks, removal of masonry, renovation into a caterers kitchen, care-takers quarters, restrooms, reconstruction of the old outhouse, and renovation of the sulfur and storage area. Gil also suggested having an Apricot Festival in Milpitas and working out the insurance details on the sale/distribution of apricots.

Commissioner McGuire suggested a large BBQ also be added to the site since it is so popular at the Higuera Adobe Park.

Commissioner McGuire explained that Open Space monies would be available for this type of project. Marsha Schneider, Recreation Supervisor, explained that James Lindsay, Associate Planner, is planning on

agendizing this item for discussion at the January 3, 2000 meeting. The Commission was very receptive to the Master Plan and thanked them for all there hard work in this project.

Note, receipt, and file.

5. Berryessa Creek and Coyote Creek Trail Feasibility Report Update

Capital Improvement Projects 4174 and 4175 includes the preparation of a comprehensive report for the proposed alignment of Berryessa Creek trail based on the feasibility criteria of land availability, habitat sensitivity, geotechnical evaluation for the construction of the in-channel underpasses, engineering alternatives and on-street alignments. The process began with the development of the City of Milpitas Trails Master Plan, will include CEQA findings and recommendations (estimated to occur in early Spring, 2000) and precedes the design drawings for trail construction. The VTA, CEQA, and public would review and make recommendation and then this item would be agendized for the City Council.

Jonna Sokaw gave an extensive overview of this feasibility report and highlighted the following areas: grant monies being used to build the Berryessa/Abel connection to Town Center, the underpass at North Milpitas Blvd., and discussed future funding for the Hetch Hetchy Trail.

Commissioner McGuire suggested the surrounding companies around these trails be involved in the planning stages of this project since there may be the need for shower and locker room facilities, bike racks, since their employee, will be using the trails for transportation and recreational uses.

Commissioner Rabe was very excited about this project and felt the logical connections had been made to keep access and connection to these local trails.

Note, receipt, and file.

6. Cultural Arts Support Program Application and Guidelines Review

At the City Council meeting on June 8, 1999, the Council approved \$20,000 in funding for 11 Cultural Arts Groups. 16 applications were received.

At the August 2, 1999, PRCRC meeting, the Commission requested that this matter be agendized for the Commissioner's Workshop on October 11, 1999.

Enclosed in the Commissioner's agenda packet was a Critical Path Chart outlining the funding cycle for fiscal year 2000-2001. Lori Flint, Cultural Arts Coordinator, gave a detailed presentation on the Cultural Arts Support Program (CASP). She recommended that a pre-screening meeting be required for all CASP Applicants. This meeting would allow applicants to

modify their applications to fit the guidelines and provide an opportunity for them to have their questions answered prior to submitting their grant applications.

Lori Flint, Cultural Arts Coordinator, reviewed the new grant application and reviewed the additions, deletions, and changes. She explained staff had met and worked with Nancy Ragey, Community Foundation for Silicon Valley, to update the grant application and process. She explained that the applicants would be rated from 1-4 (4 being the highest score) and the top 10 applicants would be recommended to receive \$2,000. Some Commissioners were concerned if there were ties in this process whom would receive the funding. The Commission decided that if there were any ties, further discussion on the grant request would occur to make the final determination.

The Commission discussed at length whether grants should be available for groups performing at local schools. The Commission decided that monies should be available for these types of requests as long as the events were open to the public (after school hours) and were not used to enhance classroom activities.

MOTION to approve the revised Cultural Arts Support Program Grant Application as submitted with the addition that CASP applicant(s) be required to submit a letter of permission from the school district with dates and times of performances should the applicant(s) be performing at a school site.

M/S: McElroy, Rabe

All Ayes

Absent: 2 (Schmitter and Galang)

7. Creative Dramatics Program

At the August 2, 1999, PRCRC meeting, Commissioner McGuire requested that this matter be agendaized for the October 11, 1999, Commission's Workshop. Enclosed in the Commissioner's agenda packet was a staff report outlining the existing programs offered through Recreation Services and efforts that have been made to out-reach the community. This item was re-agendaized for the November 15, 1999, meeting, due to the absence of Commissioner McGuire.

Commissioner McGuire gave an overview of "Creative Dramatics" programs which use to be very successful in Milpitas and questioned staff on the possibility of offering this type of activity for the community.

Lori Flint, Cultural Arts Coordinator, gave an overview of the existing creative dramatics programs which are very successful. She explained that the City has made several attempts to offer these types of creative dramatics programs and they have been cancelled due to low enrollment.

Note, receipt, and file.

VIII. OTHER BUSINESS

1. Staff Reports/Program Reports

Note, receipt and file

2. Subcommittee Reports

Commissioner Rabe informed the Commission of the upcoming Trail Days which is scheduled for April 22, 2000 and distributed information to Carol Randisi, Senior Supervisor. She felt there was plenty of time to plan something for this event.

Commissioner McElroy expressed his concern about the Child Care meeting being scheduled on November 30, 1999 at 10 a.m. in which he had to take a schedule day off to attend. Staff explained the difficulty in selecting a time which was accommodating for the majority of the group.

3. Liaison Reports

3.1 City Council

Council Member Dixon gave an overview of the following items:

- Flag Policy will be reviewed by City Council in December.
- Recent 1.6 million dollar allotment for Community Center Pond Renovation.
- 120+ City Hall Employees will be relocated to the Great Mall during the City Hall Renovation.
- The Charter City Task Force received 27 applications.
- The City is gearing up for the City Hall renovation and is currently planning the photo documentation of the facility. The original architects have been contacted for a possible photo shoot in the lobby of City Hall.

3.2 Community Advisory Commission

None.

3.3 Senior Advisory Commission

Commissioner Rabe reported on the following items:

- Senior Holiday Dinner/Dance

- Dorothy Wood's Memorial Ceremony
- Frances Woodworth replaced Betty Ream on the Council on Aging Advisory Board

3.4 Planning Commission
None.

3.5 Youth Advisory Commission
None.

3.6 Milpitas Historical Society
None.

IV. FUTURE AGENDA ITEMS

December : Dog Park Update; Adopt-A-Park Program; Skateboard Park - Update

January: Open Space; Flag Ceremonies; Election of Officers;

V. ADJOURNMENT

There being no further business, Chairperson Payne adjourned the meeting at 8:57 p.m.

Respectfully submitted,
Jennifer Schneider
Commission Recording Secretary

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CITY OF MILPITAS
PARKS, RECREATION & CULTURAL RESOURCES COMMISSION
Regular Meeting of Parks, Recreation and Cultural Resources Commission
October 11, 1999 - 6:00 p.m.
Milpitas Community Center, Conference Room 7 & 8
457 E. Calaveras Boulevard

I. CALL TO ORDER & PLEDGE

Chairperson Payne called the meeting to order at 6:25 p.m. and the Pledge of Allegiance was recited.

Commissioners Present: Alex Galang, Linda Rabe, Johnny Payne, Ron Lind,
and Steve McElroy

Commission Absent: Marjorie Schmitter and Robert McGuire

City Council Present: Patricia Dixon

Staff Present: Marsha Schneider, Recreation Services Supervisor;
Bonnie Greiner, Recreation Services Supervisor;
Eddie Loreda, Maintenance Supervisor; Steve Burkey,
Associate Planner

Guests: Willie Chan, 899 Canada Drive; Marge Wong, 501
Hamilton Avenue; Michelle Grant, 224 Smithwood;
Julie Cherry, 2312 Lacey Drive; Larry Voellger, 689
Cardiff Place;

II. APPROVAL OF MINUTES

MOTION to recommend approval of the minutes of the September 13, 1999,
meeting, as submitted.

M/S: Lind, Rabe

Ayes: 5 (Lind, Payne, Rabe, McElroy, and Galang)

Absent: 2 (Schmitter and McGuire)

III. CITIZENS FORUM

Chairperson Payne invited members of the audience to address the Commission
on any subject not on the agenda. There were no requests.

Michelle Grant, 224 Smithwood, thanked the Commission for her son's recent
Youth Sports Assistance Fund Grant Application approval. Her son ranked 8 out
of 16 in his recent Karate Championship.

IV. ANNOUNCEMENT/ CORRESPONDENCE

Marsha Schneider, Recreation Services Supervisor, gave an update on the
following items:

- Commissioner McGuire was absent at the meeting due to recent knee surgery. He wanted her to inform the Commissioners that, if they were interested in purchasing Casino Night tickets, he has them available.
- Commissioners interested in attending the Commissioners Workshop on November 6, 1999, should notify her by the end of the month.
- Senior Advisory Commissioner Wood passed away and a Memorial Ceremony would be held at the Senior Center on November 22, 1999.
- The arthritis aerobics participants have been sending letters to City Council members and various Commissioners in protest of having the swimming pools closed during the Sports Center renovation. Staff explained that the renovation would not affect all areas at once and the pools are only scheduled to be closed for 1-2 months.
- Rainbow Theatre Production of "Trail of The Big Bad Wolf" opens October 8-16, 1999.

- Rainbow Theatre auditions for "School House Rock Live" on October 26 & 27, 1999.
- Frightfully Fun Halloween event at the Great Mall on October 29, 1999, from 4:30-8:30 p.m.
- Senior Center is currently being painted and having HVAC improvements.

Commissioner McElroy informed staff that 1/2 of the lights are out at Roswell. Staff explained that they would contact the appropriate parks staff to replace the bulbs.

Commissioner Rabe announced a melodrama on October 30, 1999, at the San Jose Historical Museum on Ohlone Indians.

MOTION to reschedule the November 1, 1999 PRCRC meeting to November 15, 1999, due to a lack of quorum for the regularly scheduled meeting.

M/S: Lind, McElroy

All Ayes

Absent: 2 (Schmitter and McGuire)

V. ADOPTION OF AGENDA

MOTION to adopt the agenda of October 11, 1999, as submitted.

M/S: McElroy, Lind

All Ayes

Absent: 2 (Schmitter and McGuire)

VI. WORKSHOP

1. Cultural Arts Support Program Application and Guidelines Review

At the City Council meeting on June 8, 1999, the Council approved \$20,000 in funding for 11 Cultural Arts Groups. 16 applications were received.

At the August 2, 1999, PRCRC meeting, the Commission requested that this matter be agendaized for the Commissioner's Workshop on October 11, 1999.

Enclosed in the Commissioner's agenda packet was a Critical Path Chart outlining the funding cycle for fiscal year 2000-2001. Lori Flint, Cultural Arts Coordinator, gave a detailed presentation on the Cultural Arts Support Program (CASP). She recommended that a pre-screening meeting be required for all CASP Applicants. This meeting would allow applicants to modify their applications to fit the guidelines and provide an opportunity for them to have their questions answered prior to submitting their grant applications.

Commissioner McElroy felt groups offering programs at schools should be

allowed to receive grants.

It was determined by the Commission that the goals of the program need to be reviewed and updated accordingly (i.e. what is considered "open to the public").

Julie Cherry, Milpitas Alliance For The Arts President, felt the new guidelines should set-up for the groups to be successful and encourage groups to be creative and offer new events to the community rather than offering the same types of events year after year. She suggested the Cultural Arts Vision Plan be incorporated into the CASP so that the goals of the program would coincide with the Vision Plan. She also suggested that the City use Nancy Ragey's assistance in developing clear guidelines since she has expertise in this area and has volunteered her services.

Larry Voellger, 689 Cardiff Place, felt that the CASP shouldn't just be performance based but rather open wide enough so that individuals could seek funds to do other types of Cultural Arts (i.e. apply for non-profit status, purchase supplies, etc.).

Staff explained that it may be pre-mature to include the Cultural Arts Vision Plan Goals and Objectives with the 2000-2001 Funding Cycle due to the time schedule, however, felt that it would be appropriate to incorporate them into next year's application process.

The Commission agreed to the following changes to the Cultural Arts Grant Support Program: 1) Not to rank applicants on a point system; 2) Eliminate the lead-off assignment; 3) Make a pre-screening meeting mandatory for all CASP applicants to ensure that all the guidelines are met and applicants are given a chance to answer questions.

MOTION to have staff bring back the list of items discussed at the meeting and re-agendize this item for the November 15, 1999, PRCRC meeting to discuss changes and goals of program.

M/S: Lind, Galang

All Ayes

Absent 2 (Schmitter and McGuire)

2. Creative Dramatics Program

At the August 2, 1999, PRCRC meeting, Commissioner McGuire requested that this matter be agendized for the October 11, 1999. Commission's Workshop. Enclosed in the Commissioner's agenda packet was a staff report outlining the existing programs offered through Recreation Services and efforts that have been made to out-reach the community.

Commission requested that this item be re-agendized for the November 15, 1999, meeting, due to the absence of Commissioner McGuire.

3. Adopt A Park Program

At the May 18, 1993, City Council meeting the Council directed staff to initiate an Adopt-A-Park program and to modify the guidelines to include a statement that participation in the program does not grant an unconditional right to use of the park.

In theory, this program is very worthwhile. However, in recent years, it has been less than successful. Staff from Public Works and Recreation Services have discussed this program at length and are currently working together to improve the program to meet the needs of the community. A brochure will be produced and the kick-off of the program will be initiated in conjunction with the Neighborhood Beautification Program. Marsha Schneider, Recreation Supervisor, also distributed an ordinance which was adopted in the City of Long Beach which addresses the concerns raised from unions regarding other individuals completing assignments which are currently completed by union workers. Supervisor Schneider explained that this item would be re-agendized once the particulars about the program were finalized.

4. Trails Programs

Eddie Loreda, Maintenance Supervisor, distributed a memo detailing the current Trails Programs offered.

Note, receipt, and file.

5. Alviso Adobe - Update

Eddie Loreda, Maintenance Supervisor, gave an overview of the Alviso Adobe Renovation. The retaining walls are currently being worked on along with the lighting. The Master Plan is underway and being completed by Gil Sanchez who is recommending that the area be a "Working Ranch Orchard" replica of the 20-30's. He is also suggesting that the interior be used as a historical museum which would have an on-going exhibit along with other rotating exhibits.

Note, receipt, and file

6. Skateboard Park Demolition CIP Project - Update

On February 18, 1997, the City Council closed the Skateboard Park at Gill Park, and directed staff to 1) look for another location for the facility, and 2) submit an item in the 1997-98 Capital Improvement Program for consideration.

On June 10, 1997, the City Council approved Project No. 5060 Skateboard park Demolition and Relocation Study to provide for the demolition of the existing skateboard park at Gill Park (Phase I), and a study to find an alternative location for a new skateboard park (Phase II). Staff has completed a Skateboard park Assessment Study, which is included in the Commission's agenda packet. The evaluation of potential sites including

city parks, school site, usable vacant city property and Ed Levin Park was based on potential impacts to neighborhoods, existing use, accessibility for users, police patrol, construction requirements, and infrastructure amenities.

A contract for the demolition of the Skateboard Park was approved at the September 21, 1999, City Council meeting. This project should begin in approximately 45 days.

Included in the Commissioner's agenda packet was a copy of the Skateboard Park Assessment Study and information sheet.

At the September 13, 1999, PRCRC meeting, Ralph Wong, a concerned citizen, spoke at citizen's forum requesting that the previous Skateboard Park site be changed into a roller hockey outdoor rink.

Eddie Lored, Maintenance Supervisor, explained that the demolition of the skateboard park structures has been approved by City Council pending approval of contracts from the City Attorney's office.

Willie Chan, 899 Canada Drive, expressed his interest in having the skateboard park turned into an in-line skating rink. He felt that the interest in this sport has increased significantly over the past few years. He said currently he is playing this sport at Milpitas High School Tennis Courts which he considers to be an unsafe location.

Marge Wong, 501 Hamilton Avenue, also spoke in support of an in-line roller hockey rink. She felt the area was a perfect area for this type of team sport.

Randy Johnson, Milpitas PAL Football President, explained that PAL recently started a roller hockey league which is very successful and they are currently using Milpitas High School Tennis Courts to play.

Commissioner Lind was interested in having staff research the possibility of transforming the skateboard park into an in-line skating outdoor area (i.e. what the community interest is, the equipment needed, the cost, etc.) He questioned what the steps were to stop the demolition of the skateboard park to pursue this endeavor.

Commissioner Rabe expressed her concerns about halting the demolition at Gill Park especially with the amount of resident support that was received to demolish the park. She suggested staff research alternative sites since noise was such an issue.

Eddie Lored, Maintenance Supervisor, explained the demolition of the structures would not have to be halted because the structures would still have to be demolished if an in-line hockey rink were to be installed.

Council member Dixon suggested including this item with the Milpitas

Unified School District Remodel at Milpitas High School Sport Field area which may be an ideal location for this type of rink.

MOTION to direct staff to complete an in-line roller hockey rink feasibility study including Gill as a possible site, with citizens included in the design process.

M/S: Lind, McElroy

All Ayes

Absent: 2 (Schmitter and McGuire)

7. Star Spangled Fourth of July 1999 Celebration Evaluation/Budget Report and Proposed Recommendations for Year 2000 Special Events

On February 18, 1997, the City Council directed staff to hold a 4th of July 1999 event at Cardoza Park from Noon to 9:00 PM, without a fireworks display or laser light show.

Enclosed in the Commissioner's agenda packet was a copy of the report dated September 28, 1999, which gives an overview of the Star Spangled 4th of July Celebration event, budget report, and staff recommendations for the Year 2000 Special Events Calendar.

Supervisor Schneider gave a detailed overview of the proposed Special Events Calendar outlining the following new events: Freedom To Be Me Faire, Arbor Day, and Make A Circus. She felt these new events were more reflective of the diverse Milpitas community. She explained that the 4th of July event has been less than successful due to the declining numbers in participation and felt the new events would enhance the community involvement.

Commissioner Rabe was opposed to canceling the Fourth of July event because she felt it was important to Celebrate America's Birthday in some fashion (i.e. flag ceremony or on another weekend other than 4th of July).

Commissioner Lind felt that there was a need to offer some type of Summer Event for the public (i.e. Taste of Milpitas, 10K Race, Parade)

MOTION to approve the proposed Year 2000 Special Events as submitted with the contingency that staff will return to the Commission at the November 15, 1999, PRCRC meeting with the inclusion of a proposal for a way to celebrate "America's Birthday."

8. Review of By-Laws

The Parks, Recreation and Cultural Resources Commission (PRCRC) reviewed its proposed by-laws at the September 1, 1993, meeting and recommended approval by the City Council.

City Council passed and adopted the PRCRC by-laws at the City Council meeting on September 21, 1993.

In Section 6, Entitled Meetings, it states that the PRCRC shall hold regular meetings on the first Monday of the month, at 7:00 p.m. All meetings shall be open to the public. Special meetings of the Parks, Recreation and Cultural Resources Commission may be called by a majority of the members, Chairperson or City Council. Notice of any special meeting shall be given as required by law.

On August 2, 1999, the Commission requested that this matter be agendaized to discuss the matter of amending the by-laws to state that the PRCRC will not meet in July.

It was also requested by Commissioner Lind at the August 2, 1999, meeting, that the absenteeism record be reviewed. The by-laws state that any member with three or more unexcused absences in a 12-month period shall be reported to the City Council with recommendation for removal from the Commission.

Enclosed in the Commissioner's agenda packet were a copy of the PRCRC by-laws.

It was Commission consensus to retain the existing by-laws and just take each year on a case-by-case basis for cancellations of meetings, etc.

9. Open Space Projects

At the June 7, 1999, PRCRC meeting, Commissioner Rabe directed staff to agendaize this matter for the next Commissioner's Workshop. Commissioner Rabe requested a list of possible future projects. This is the list of projects that came up in Spring, 1999:

- Trail development in both the Valley Floor and Hillside Planning Areas (identifying travel to ridge to trail)
- Establishment of a historical park surrounding the Alviso Adobe; and
- Expansion of the Higuera Adobe Park to include the grounds of the Curtner/Weller Estate

Commissioner Rabe just wanted to ensure the Commission didn't lose the connection with this item and felt that the establishment of a historical park surrounding the Adobe would be very appropriate.

VII. NEW BUSINESS

1. Youth Sports Grant Applications

Three Youth Individual Youth Sports Assistance Fund Applications were

received from Michelle, Nicole, and Robert Matthews requesting \$500.00 in funds to offset the cost of traveling to the USA National Speed Skating Championship in Syracuse, NY, August 12-18, 1999.

This application fell within the guidelines, under the section, "Funding consideration will be given" page 3, item #2 states; "As an event occurring where additional funding is required for a special event where participants are advancing beyond the normal spectrum of league play", hence causing additional expenses."

One Group Youth Sports Assistance Fund Applications was received by Police Athletic League (PAL) Football requesting \$1,000.00 in funds to offset costs in purchasing new goals, nets, football pads and additional expenses."

These requests fall within the guidelines, under the section, "Funding consideration will be given" page 3, item #4 states; "To one-time activities or capital equipment purchases designed to address a significant need or problem in which the organization cannot routinely finance."

Currently there is a balance of \$2,650.00 in the 1999-2000 Youth Sports Assistance Fund.

The Youth Groups which have historically applied for and received funds, have included PAL Football, PAL Soccer, Little League North and South and various individuals.

Should these grants be approved a balance of \$700.00 would remain for the fiscal year to be used for future Youth Sports Assistance Fund Requests.

MOTION to recommend to City Council that \$400.00 be awarded to Michelle, Nicole, and Robert Matthews and \$750.00 to Milpitas PAL Football.

M/S: Lind, McElroy

All Ayes

Absent: 2 (Schmitter and McGuire)

2. Review of Proposed "Capital Mall Apartments" General Plan Amendment and Planned Unit Development

It is City Council's policy that the Parks, Recreation and Cultural Resources Commission review the General Plan Amendments (GPA's) that have the potential to dedicate parkland to the City, and make recommendations regarding the need for park land dedication and the adequacy of any areas proposed for park dedication.

GPA 1999-3 proposes to change the land use designation of 15+/- acres located on the east side of the Capitol Avenue, just north of the "Lucky Seven" market from "Manufacturing" to "Multi-Family High Density". No land is proposed to be dedicated for public park purposes. The project also

includes a Planned Unit Development application to develop a 468 unit apartment complex.

A memo from Planning staff regarding the proposal and City Park policies was included in the Commissioner's agenda packet.

Steve Burkey, Associate Planner, gave an overview of this project, outlining the project description and park/recreation area requirements, and parks/recreational needs and opportunities.

MOTION to recommend to City Council that 1) The project's park dedication requirement be satisfied through the payment of an in-lieu fee rather than dedication of land; and 2) The in-lieu fee be earmarked for the development of new recreational facilities near the project site such as Berry Creek Trail system.

M/S: Rabe, McElroy

All Ayes

Absent: 2 (Schmitter and McGuire)

VIII. OTHER BUSINESS

1. Staff Reports/Program Reports

Note, receipt and file

2. Subcommittee Reports

None

3. Liaison Reports

3.1 City Council

Council Member Dixon gave an overview of the following items:

- Flag Policy which will be reviewed due to the recent flag controversy.
- The creation of a Charter City Committee which will consist of 11 individuals who will research the pros and cons of becoming a charter city. She made applications available to anyone interested.

3.2 Community Advisory Commission

None.

3.3 Senior Advisory Commission

None

3.4 Planning Commission

None.

3.5 Youth Advisory Commission

None.

3.6 Milpitas Historical Society

None.

IV. FUTURE AGENDA ITEMS

V. ADJOURNMENT

There being no further business, Chairperson Payne adjourned the meeting at 8:52 p.m.

Respectfully submitted,
Jennifer Schneider
Commission Recording Secretary

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CITY OF MILPITAS
Regular Meeting of Parks, Recreation and Cultural Resources Commission
September 13, 1999
7:00 p.m.
Milpitas Community Center, Conference Room 7 & 8
457 E. Calaveras Boulevard

I. CALL TO ORDER & PLEDGE

Chairperson Payne called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

Commissioners Present: Alex Galang, Linda Rabe, Johnny Payne, Bob McGuire, Ron Lind, and Steve McElroy

Commission Absent: Marjorie Schmitter

City Council Present: Patricia Dixon

Staff Present: Marsha Schneider, Recreation Services Supervisor

Guests: Ralph Wong, 501 Hamilton Avenue; Mr. Gupta, PAL Soccer Representative; Janine Shepard, 1187 Torres Avenue; Pamela Hartman, 1630 Grand Teton Drive; Sherry Clanton, 226 Greentree Way; Kim Lagman, 221 Greentree Way; Blanca Mancero, 1414 Almanor Court

II. APPROVAL OF MINUTES

MOTION to recommend approval of the minutes of the August 2, 1999, meeting, as submitted.

M/S: Lind, McElroy
Ayes: 6 (Lind, Payne, Rabe, McGuire, McElroy, and Galang)
Absent: 1 (Schmitter)

III. CITIZENS FORUM

Chairperson Payne invited members of the audience to address the Commission on any subject not on the agenda.

Ralph Wong, 501 Hamilton Avenue, expressed his interest in having the previous Skateboard Park turned into an on-line Roller Hockey Park. He provided an update on the various items that could be removed in order to transform the previous site into an in-line skating area.

Chairperson Payne requested that staff research the status of the demolition of the Skateboard Park and to return to the Commission with an update at the October 11, 1999 meeting.

IV. ANNOUNCEMENT/ CORRESPONDENCE

Commissioner Lind reported on the Restorative Justice Program which has been experiencing some difficulty with regards to complying with some guidelines and felt that the City should be able to find a way for these individuals to be able to volunteer their services.

Marsha Schneider, Recreation Services Supervisor, suggested this item be agendized at the Commission Workshop in conjunction with the Adopt-A- Park Program which has been experiencing the same issues and concerns for further research and discussion.

Marsha Schneider, Recreation Services Supervisor, reported that the Cultural Arts Vision Plan update would be brought before the Commission in November. She reported that the Trails Forum will be held at Michael's Restaurant on October 15, 1999. Interested Commissioners should contact staff to allow time for registration.

Staff also distributed a flier on the upcoming CPRS Commissioner's Workshop on November 6, 1999 being hosted at the Milpitas Community Center.

It was commission consensus to have the October Commission meeting and workshop in conjunction on October 11, 1999 and to begin at 6 p.m. due to scheduling conflicts. The previously scheduled workshop on September 13, 1999, and the PRCRC meeting on October 4, 1999 would be cancelled. Staff will provide a meal for the Commissioners.

V. ADOPTION OF AGENDA

MOTION to adopt the agenda of September 13, 1999, as submitted.

M/S: McGuire, McElroy
All Ayes
Absent: 1 (Schmitter)

VI. NEW BUSINESS

1. Youth Sports Grant Applications

One Individual Youth Sports Assistance Fund Application was received by Randy Vance Jr. requesting \$500.00 in funds to offset the cost of traveling to the USA National Speed Skating Championship in Syracuse, NY, August 12-18, 1999.

This application fell within the guidelines, under the section, "Funding consideration will be given" page 3, item #2 states; "As an event occurring where additional funding is required for a special event where participants are advancing beyond the normal spectrum of league play", hence causing additional expenses."

Randy Vance Jr., the applicant, was not present at the meeting, so according to the guidelines no action could be taken on this application.

Two Group Youth Sports Assistance Fund Applications were received by Police Athletic League (PAL) Soccer and Football requesting \$1,000.00 in funds to offset costs in purchasing new goals, nets, football pads and additional expenses."

These requests fall within the guidelines, under the section, "Funding consideration will be given" page 3, item #4 states; "To one-time activities or capital equipment purchases designed to address a significant need or problem in which the organization cannot routinely finance."

Currently there is a balance of \$3,400.00 in the 1999-2000 Youth Sports Assistance Fund.

The Youth Groups, which have historically applied for and received funds, have included PAL Football, PAL Soccer, Little League North and South and various individuals.

Should these grants be approved a balance of \$1,500.00 would remain for the fiscal year to be used for future Youth Sports Assistance Funds requests.

Due to the number of applicants this early in the new budget year, staff recommended awarding individual applicant \$400.00, instead of the year maximum of \$500.00 to be consistent with the other skaters who have applied for and received Youth Sports Assistance Funds, totaling \$1,600.00. In addition, awarding PAL Soccer and Football, \$750.00 each instead of the year maximum of \$1,000.00, totaling \$1,500.00.

PAL Football was not present at the meeting, so this application could not be considered accordingly to the guidelines.

MOTION to recommend to City Council that \$750.00 be awarded to PAL Soccer.

M/S: Lind, McElroy

All Ayes

Absent: 1 (Schmitter)

Mr. Gupta, PAL Soccer President, thanked the Commission for their continued support.

2. Family Child Care Support Program Applications

The purpose of the Family Child Care Support Program is to allow Milpitas family child care providers servicing Milpitas residents the opportunity to submit a request for funding assistance from the City. A family child care provider is an individual offering individualized care that will meet the physical and emotional needs of children coming into their home environment on a regular basis. The City Council approved \$3,500.00 for FY 1999-2000.

Applications for funding assistance were received from five family child care providers: Janine Shepard, Pamela Hartman, Sherry Clanton, Kim Lagman, and Blanca Mancero. Each provider requested \$250.00. Janine Shepard and Blanca Mancero were requesting the funding assistance to purchase educational supplies to enhance the children's fine motor skills. Pamela Hartman requested the funding assistance to purchase an outdoor playhouse to enhance the children's gross motor and creative skills. Sherry Clanton and Kim Lagman were requesting the funding assistance to help with the cost of the Mother Goose monthly curriculum program.

Approval of the application from Blanca Mancero would be an exception to the Family Child Care Support Program policies. As stated in the Grant Process Guidelines, Eligibility for Individuals, item #3, "Individuals requesting funds must reside within the Milpitas City limits." Ms. Mancero reside at 1414 Almanor Court, in San Jose. Ms. Mancero does meet the other eligibility requirements, including the condition that 51% of the children served must be Milpitas residents. Currently, Ms. Mancero cares for 6 children, 4 of whom are Milpitas Residents (67%). In addition, Ms. Mancero is an active participant in the Family Child Care Support Group, the Milpitas Alliance for Better Child Care, and the Spanish Speaking Family Child Care Support Group.

If approval is granted, \$2,250.00 of the total Child Care Assistance fund for the FY 1999-2000 will remain available.

All applicants were present at the meeting. It was commission consensus that Blanca Mancero did not meet the guidelines set-forth in the guidelines and the Commission did not wish to consider funding this application.

MOTION to recommend to City Council approval of the following

applications in the amount of \$250.00: Jannine Shepard, Pamela Harman, Sherry Clanton, and Kim Lagman.

M/S: McElroy, Rabe

All Ayes

Absent (1) Schmitter

Staff reported that these applications will be reviewed by City Council at the October 5, 1999, City Council meeting.

3. Hetch Hetchy Park Trail Dedication - Bob Pecot

On June 2, 1998, City Council voted unanimously to approve plans and specifications for the Hetch Hetchy Park Trail and authorized advertising for bid proposals for construction. It was also voted to include direction to have staff report back on naming the park after Bob Pecot.

The Designer for the project was Callendar Associates and the cost of the designed work was \$71,602.00. Construction on the trail began on August 6, 1998 by Valley Crest Construction Company. The construction was completed on March 5, 1999, at a cost of \$433,192.99. The purpose of the project was intended to provide a pleasant, landscaped open space environment, which was also to be used as a transportation corridor for non-automobile use.

On August 5, 1999, a dedication ceremony was held celebrating the completion of the Hetch Hetchy Trail. At this event, Mayor Manayan stated that staff would be bringing the matter of naming the trail in honor of Bob Pecot, a longtime activist who organized the Sunnyhills Improvement Committee. Included in the Commissioner's packet was a copy of an article printed in the Milpitas Post which detailed the contributions made by Bob Pecot to the City of Milpitas.

Staff had contacted USPL, Ltd at 12825 Old Brookside Road, Guasti, CA 91743-1114, a sign company the City has recently used for signage at Yellowstone Park and the Milpitas Senior Center. A price quote indicates that a 4' by 3' sign would cost \$540.00 with an additional set-up fee of \$45.00.

MOTION to recommend to City Council the Hetch Hetchy Trail be named after Bob Pecot and approve a funding allocation of \$600.00 including tax and shipping to cover the cost of an appropriate sign.

M/S: McGuire, McElroy

All Ayes

Absent: (1) Schmitter

Council member Dixon explained that City Council has decided to take each naming of facilities on a case-by-case basis.

4. Child Care Vision Plan

In September, 1991, the City Council approved a request for proposals

seeking a consultant to conduct a child care needs assessment and to propose alternative strategies. Bay Area Economics (BAE) supplied suggestions for improvement of services (Phase II) in May 1993. On March 15, 1994, staff presented the "Child Care Staff Report" to City Council. The staff report included overview/discussion, recommendations, and the two appendices (Phase I and Phase II). The staff report developed recommendations in the following areas: (A) model employer, (B) service quality enhancement/public information, and (C) funding assistance.

On July 6, 1999, staff presented a Child Care Program Update to City Council (see attachment memo dated 9/1/99). The City Council directed staff to refer the Child Care Program Update back to the PRCRC, and accepted the recommendation of convening a community based PRCRC sub-committee to design a Milpitas Child Care Master Plan. The City Council also approved to review funding for the Child Care Program for the current and upcoming fiscal year(s).

Early childhood care and learning is an increasingly important and visible field for the city, county, state, and nation. In all arenas, including research, public policy, businesses, and school districts, the future of child care is currently being formulated. Proposition 10 funds will soon be channeled into our count, Welcome to Work Grant funding is currently being distributed, the CA State Budget has increased the funding for child care (administered by DSS) to \$100.7 million, and 35 bills are presently before the state assembly or legislature. The City of Milpitas will be prepared to address these potential funding sources and policy changes by revisiting the status of child care and by strategic planning in advance.

Commissioner McElroy volunteered to sit on the sub-committee for the PRCRC representative. Council member Dixon also volunteered as the City Council representative.

MOTION to recommend the proposed time for the formulation of the Milpitas Child Care Master Plan subcommittee with a representative from the State Legislation be invited to participate in this sub-committee:

M/S: McElroy, Lind

All Ayes

Absent (1) Schmitter

VII. OTHER BUSINESS

1. Staff Reports/Program Reports Note, receipt and file

2. Subcommittee Reports None

3. Liaison Reports

3.1 City Council projects:

Council Member Dixon gave an overview of the following

- City Manager Recruitment and Acting Appointment of June Catalano
- City Hall Renovation Project
- Community Preservation Ordinance which will be brought back to the City Council at the September 21, 1999 meeting after review from the City Attorney's Office
 - Mid-town Interviews
 - Master Bike-ways Plan
- Phantom Art Gallery in which three artists were chosen. Gala is scheduled for November, 1999 at Read-Rite. Invitations will be sent out to all Commissioners.
 - Passing of Frank Acosta, Former Police Chief
 - Appointment of Bill Weisgerber as Fire Chief

3.2 Community Advisory Commission None.

3.3 Senior Advisory Commission

Marsha Schneider, Recreation Supervisor gave an update on the following agenda items:

- Budget Report on the Nutrition Program.
- Police Presentation at the Senior Center to report on the importance of foot-traffic safety; in attempt to reduce jay-walking.

3.4 Planning Commission None.

3.5 Youth Advisory Commission None.

3.6 Milpitas Historical Society None.

VIII. FUTURE AGENDA ITEMS

Adopt-A-Park Program - Update; Skateboard Park Demolition CIP Project - Update

IX. ADJOURNMENT

There being no further business, Chairperson Payne adjourned the meeting at 8:01 p.m.

Respectfully submitted,

CITY OF MILPITAS
Regular Meeting of Parks, Recreation and Cultural Resources Commission
August 2, 1999 - 7:00 p.m.
Milpitas Community Center, Conference Room 7 & 8
457 E. Calaveras Boulevard

I. CALL TO ORDER & PLEDGE

Chairperson Payne called the meeting to order at 7:37 p.m. and the Pledge of Allegiance was recited.

Commissioners Present: Alex Galang, Johnny Payne, Bob McGuire, Ron Lind,
and Steve McElroy

Commission Absent: Linda Rabe and Marjorie Schmitter

City Council Present: Patricia Dixon

Staff Present: Marsha Schneider, Recreation Services Supervisor;
Bonnie Greiner, Recreation Services Supervisor; Carol
Randisi, Acting Public Works Manager

Guests: Art Swanson, 311 Carnegie Drive; Casto Reyes, 1272
Sunrise Way; Wilbur Wade, 405 Live Oak Court; Ann
Bodine, 1264 Starlite Drive; Casto Reyes, 1271
Sunrise Way

II. APPROVAL OF MINUTES

MOTION to recommend approval of the minutes of the June 7, 1999, meeting
with the following change under citizen's forum:

M/S: McElroy, McGuire

Ayes: 5 (Lind, Payne, McGuire, McElroy, and Galang)

Absent: 2 (Schmitter and Rabe)

III. CITIZENS FORUM

Chairperson Payne invited members of the audience to address the Commission
on any subject not on the agenda.

Art Swanson, 311 Carnegie, invited the Commission to attend an upcoming 1
year Anniversary event for the Community Museum on August 4th at 12 noon or
August 11th to hear Amber Patterson sing. He also gave an overview of the
exhibits at the Community Museum and displayed some merchandise which is

available at the museum.

IV. ANNOUNCEMENT/ CORRESPONDENCE

Commissioner McGuire provided an update on the Open Space Authority.

Marsha Schneider, Recreation Services Supervisor, distributed a listing of upcoming important dates for the Commission. She informed the Commission of the following upcoming Commission and Board Members Training Workshops: 1) October 9, 1999, in Merced; 2) October 16, 1999, in Antioch; and November 6, 1999, in Milpitas.

V. ADOPTION OF AGENDA

MOTION to adopt the agenda of August 2, 1999, as submitted.

M/S: Lind, McElroy

All Ayes

Absent: 2 (Rabe and Schmitter)

VI. NEW BUSINESS

1. Youth Sports Grant Applications

On June 15, 1999, the Milpitas City Council approved and appropriated \$7,000 for the Youth Sports Assistance Fund for the 1999-2000 budget year. Included in the Commission's packet for review and consideration were nine Youth Sports Assistance applications.

Eight Individual Youth Sports Assistance Fund Applications were received by Martin McKeefery, Evan Meisner, Ricky and Corina Blas, Douglas Barnett, Kelly Schaub, Spencer and Carla Ford. All were requesting \$500.00 in funds to offset the cost of traveling to the USA National Speed Skating Championships in Syracuse, NY, on August 12-18, 1999.

Another Individual Youth Sports Assistance Fund Application was received by Matthew Brant, requesting \$500.00 in funds to offset the cost of traveling to participate in the AAU National Karate Championships in Orlando, Florida, on June 28-July 2, 1999.

All applications fell within the guidelines, under the section, "Funding consideration will be given," page 3 , item #2 states; "As an event occurring where additional funding is required for a special event where participants are advancing beyond the normal spectrum of league play," hence causing additional expenses."

There is a balance of \$7,000.00 in the 1999-2000 Youth Sports Assistance Fund.

The Youth Groups, which have historically applied for and received funds, have included PAL Football, PAL Soccer, Little League North and South,

and various individuals.

Kelly Ford, Milpitas Speed Team Coach, thanked the Commission for their continued support and gave an overview of the types of equipment and costs associated with in-line skating. The applicants displayed their metals, uniforms, and trophies for the Commission. The group presented the Commission with in-line skating T-shirts.

MOTION to recommend to City Council that \$400.00 be awarded to the following individuals: Martin McKeefery, Evan Meisner, Ricky and Corina Blas, Douglas Barnett, Kelly Schaub, Spencer and Carla Ford, so they can participate in the USA National Speed Skating Championships in Syracuse, NY, on August 12-18, 1999 and Matthew Brant to participate in the AAU National Karate Championships in Orlando, Florida, on June 28-July 2, 1999.

M/S: McGuire, McElroy

All Ayes

Absent: 2 (Rabe and Schmitter)

2. Community Garden Update

At the June 7, 1999, Parks, Recreation and Cultural Resources Commission meeting, Casto Reyes, spoke at Citizen's Forum, on behalf of the Starlite Pines Home Owners Association, requesting a Community Garden be considered in the Zanker area. Chairperson Payne requested staff agendize this item for the August 2, 1999, meeting and directed staff to prepare an update on the current status of the community garden located on Dixon Road. At the present, time there are 48 plots being cultivated with 12 individuals on the waiting list. Carol Randisi, Acting Public Works Manager, was present at the meeting and reviewed the status of the current community garden. She explained that Casto Reyes had approached her on starting another Community Garden and she reviewed the process used for the existing Community Garden. Ms. Randisi recommended waiting to pursue this project, after the completion of the October Plot Renewal Registration to see how many individuals are still on the waiting list. Staff could then research the possible locations with regards to parking, restrooms, water sources, etc., and then if recommended, this item could be submitted as a Capital Improvement Project in the budget for consideration by the City Council.

Commissioner McGuire expressed his support for having another Community Garden started in Milpitas. He felt there wouldn't be a problem filling all the plots at a new site.

Commissioner Lind questioned if the Pinewood area would be a possible location for a Community Garden. Supervisor Randisi, explained that possible sites would have to be researched further (e.g. water sources, restrooms, parking, etc.), however, she felt the site would be a possible

location due to the adequate parking at the school site and restrooms at the park which are in close proximity.

Commissioner McElroy thought it would be beneficial to have a Community Garden near a school site especially if the Milpitas Unified School District could use the garden as an educational tool. Supervisor Randisi, reported that the School District has used two of the plots at the current Community Garden for projects and have donated the crops to the food pantry.

MOTION to more forward with the research on this item and return to the Commission after the October registration date with a staff report.

M/S: Lind, McElroy

All Ayes

Absent: 2 (Rabe and Schmitter)

Ann Bodine, 1264 Starlite Drive, felt the waiting list did not necessarily reflect the amount of individuals who are interested in a Community Garden plot at the Dixon Road site because of it's location on the north-side of town. She also felt the community was not aware of the existing Community Garden since it was not included in the Recreation Connection Activity Guide or in the local newspaper. She mentioned she was aware of several individuals who would be interested in a garden in the south-side of Milpitas due to the limited space at the Montevista apartments and mobile home parks in the area.

Marsha Schneider, Recreation Services Supervisor, explained that the garden has not typically been advertised in the Recreation Connection since there were not spaces available. Ms. Randisi, also explained that several years ago, Community Garden Workshops had been advertised and the participation was extremely low. She said it appeared individuals preferred gardening alone rather than having an outreach program.

Wilbur Wade, 405, Live Oak Court, explained he would be interested in a Community Garden plot in this area since he currently drives to the Berryessa area to garden.

Casto Reyes, 1272 Sunrise Way, expressed his interest in having a Community Garden at the easement near the Summerfield Homes to improve the look of the easement area. He felt it would be beneficial to have a garden in this area, so residents wouldn't have to drive across town to garden.

3. Commission Workshop - Selection of date/time

At the June 7, 1999, Parks, Recreation and Cultural Resources Commission (PRCRC) meeting, Chairperson Payne requested staff to agendaize this matter and select a date during the month of September to discuss the Cultural Arts Support Program as well as other pertinent items deemed

appropriate.

MOTION to select September 18, 1999, from 9:00 a.m. to Noon at the Milpitas Community Center for the PRCRC Workshop.

M/S: McElroy, McGuire

All Ayes

Absent: 2 (Rabe and Schmitter)

Commission requested the following items be placed on the agenda for the workshop:

- 1) Cultural Arts Support Program Application and Guidelines.
- 2) Creative Dramatics Program
- 3) Higuera Adobe Update
- 4) Trails Program(s)
- 5) 2000 Special Events (4th of July)
- 6) By-Law Change (with regards to cancellation of the July meeting)

4. July, 2000 PRCRC Meeting

At the June 7, 1999, PRCRC meeting, Marsha Schneider, Recreation Services Supervisor, informed the Commission that the preparation for the City calendar was underway and staff needs to know if the Commission was planning on having a meeting in July, 2000 for the publication. The Commission requested staff agendize this item at the August 2, 1999, PRCRC meeting for Commission discussion.

MOTION to cancel the July, 2000 PRCRC meeting.

M/S: Lind, McElroy

All Ayes

Absent: 2 (Rabe and Schmitter)

VII. OTHER BUSINESS

1. Staff Reports/Program Reports

Note, receipt and file

2. Subcommittee Reports

Cultural Arts Vision Planning meeting is scheduled for August 19, 1999, at 7 p.m. at the Milpitas Community Center. This sub-committee is prepared to begin the document phase of this project.

Marsha Schneider, Recreation Services Supervisor, explained the Child Care Program will be agendized for the September 13, 1999, PRCRC meeting to create a sub-committee who will create a time-line and vision plan for Child Care.

3. Liaison Reports

3.1 City Council
Council Member Dixon gave an overview of the following projects:

- Walk Your Child To School Program
- Safe House Program
- Fingerprinting Program
- City Hall Renovation Project

3.2 Community Advisory Commission None.

3.3 Senior Advisory Commission None.

3.4 Planning Commission None.

3.5 Youth Advisory Commission None.

3.6 Milpitas Historical Society None.

VIII. FUTURE AGENDA ITEMS

Refer to above information requested from the Commission.

IX. ADJOURNMENT

There being no further business, Chairperson Payne adjourned the meeting at
8:35 p.m.

Respectfully submitted,
Jennifer Schneider
Commission Recording Secretary

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CITY OF MILPITAS
Regular Meeting of Parks, Recreation and Cultural Resources Commission
June 7, 1999 - 7:00 p.m.
Milpitas Community Center, Conference Room 7 & 8
457 E. Calaveras Boulevard

I. CALL TO ORDER & PLEDGE

Chairperson Payne called the meeting to order at 7:00 p.m. and the Pledge of Allegiance
was recited.

Commissioners Present: Alex Galang, Johnny Payne, Bob McGuire, Linda Rabe, and
Steve McElroy

Commission Absent: Marjorie Schmitter and Ron Lind

City Council Present: Patricia Dixon

Staff Present: Marsha Schneider, Recreation Services Supervisor; Bonnie Greiner, Recreation Services Supervisor; James Lindsay, Associate Planner; Marina Rush, Contract Planner; Don Bachman, Principal Civil Engineer; Greg Armendariz, Associate Civil Engineer; Carol Randisi, Senior Supervisor

Guests: Casto Reyes, 1272 Sunrise Way; Julie Cherry, Milpitas Alliance For The Arts President; Ray Moreno, Kaisahan of San Jose

II. APPROVAL OF MINUTES

MOTION to recommend approval of the minutes of the May 3, 1999, meeting as submitted.

M/S: Rabe, McElroy

Ayes: 4 (Rabe, Payne, McElroy, and Galang)

Abstain: 1 (McGuire)

Absent: 2 (Lind and Schmitter)

III. CITIZENS FORUM

Chairperson Payne invited members of the audience to address the Commission on any subject not on the agenda.

Casto Reyes, 1272 Sunrise Way, spoke on behalf of the Pines Homeowners Association and he converting the easement near Summerfield Homes into a community garden due to an increasing need. He was aware of a waiting list for the current community garden and wanted to know what he could do to proceed with this idea (e.g. petition, interest list). Chairperson Payne requested staff agendaize this item for the August 2, 1999, meeting for discussion with an update on the current Community Garden.

VI. ANNOUNCEMENT/ CORRESPONDENCE

Bonnie Greiner, Recreation Services Supervisor, distributed a draft copy of the Sports Center Renovation and Proposed Teen Center and gave an overview of the project. She said the construction is scheduled to begin in December, 1999, with a projected completion date of November, 2000. Staff has been meeting regularly with the architects and will provide updates on this project as they become available.

Marsha Schneider, Recreation Services Supervisor, explained the 2000 Calendar preparation was underway and she needed to know if the Commission was interested in canceling the July, 2000 meeting so the appropriate information would be included in the Calendar publication. The Commission requested staff agendaize this item for discussion at the August 2, 1999, meeting.

Marsha Schneider, Recreation Services Supervisor, distributed a listing of upcoming important dates for the Commission.

VI. ADOPTION OF AGENDA

MOTION to adopt the agenda of June 7, 1999, as submitted.

M/S: McGuire, McElroy

All Ayes

Absent: 2 (Lind and Schmitter)

V. CULTURAL ARTS SUPPORT PROGRAM APPLICATION REVIEW

At the June 1, 1999, City Council meeting, City Council referred the unranked Cultural Arts Support Program Applications to the PRCRC to be ranked; the Council would then consider the total amount of funding during the budget hearings and funding would go to the highest ranked proposals based on the funding. Representatives from all groups were present at the meeting to answer any questions or concerns regarding the applications.

Commissioner Rabe asked Council member Dixon on how the Commission should rank the applicants (e.g. rating the unranked groups with scores lower than the ranked groups who met the criteria). Council member Dixon said it was up to the PRCRC on how they should prioritize the groups. The City Council wanted some # rating completed so they could compare the groups and allot funding as deemed necessary.

Julie Cherry, Milpitas Alliances For the Arts President, felt the application guidelines were not clearly stated regarding what substantiates "open to the public," so there was some confusion by the applicants when completing the application process.

Ray Moreno, President of Kaisahan of San Jose, indicated they were modifying their application to include using the funds for a one (1) day recital in December vs. Waiving fees for use of the Community Center (since the guidelines don't allow for use of funds to be used for on-going costs). Commissioner Galang felt this group should combine efforts with the Fil-Am Association of Milpitas in the future because they both are offering events with similar type cultural dances.

Several of the unrated applications were not rated at the previous meeting because they did not meet the guidelines because the events were to be held at school sites and not open to the general public. Commissioners McElroy and McGuire felt it was beneficial to have events held at school sites because it enhances the education of children. Commissioner Rabe said she was opposed to funding these applicants because they did not meet the guidelines stated in the application. Chairperson Payne requested the Cultural Arts Support Program Guidelines be reviewed at a future Commission Workshop so these types of issues could be discussed and reviewed.

Ray Moreno, expressed his disappointment on the way the rating was conducted and felt it was biased and unfair.

Attached to the end of these minutes are the CASP rating sheet including the previously unranked groups. It was the Commission consensus to submit these ratings to the City Council and have them determine how the monies would be distributed.

Marsha Schneider, Recreation Services Supervisor, explained the Cultural Arts Support Program applications would be reviewed at the City Council budget hearings on June 8 & 10th, 1999, for consideration.

VI. OLD BUSINESS

**1. Sign Ordinance Amendment
(Ordinance No. 124.23) Text Changes
Relating to Advertising on Scoreboards**

In June, 1996, the City Council requested staff to amend the Sign Ordinance that would allow the City the ability to have advertising on scoreboards located on public property. Due to changes in staff, this was not completed until recently. On June 1, 1999, the Milpitas City Council review the proposed Sign Ordinance text change (Ordinance NO. 124.23) and directed staff to bring the proposed amendment to the PRCRC for review and comment.

Currently, the Milpitas Sign Ordinance prohibits advertising on public property. The proposed amendment would allow advertising on scoreboard structures that are located on public property (e.g. Gill, Cardoza, and Rancho parks) subject to review and approval of a Use Permit. The Use Permit would be reviewed by the PRCRC and approved by the Planning Commission following public noticing and hearing. Any requested changes to the advertisements would be subject to PRCRC review only. Furthermore, the proposed amendment limits the advertising area to no more than 25% of the scoreboard's display surface and limits advertisements to only products or businesses that are available to persons of all ages (e.g. no tobacco or alcohol products). The proposed Sign Ordinance Text Amendment is as follows (additions highlighted, deletions are in strike-through);

Sections 3.07 Advertising Prohibited on Public Property

No merchandise shall be displayed and no person shall mark, post, paste, paint, print, nail, tack, or otherwise fasten or leave a card, banner, handbill, sign, sticker, poster, or advertisement or notice of any kind or cause the same to be done, on any real or personal property including, but not limited to any street, curb, sidewalk, alley, billboard, fence post, tree, pole, hydrant, bridge, real property or personal property or other structure within the corporate limits of the City of Milpitas, except as may be required by law. (Ord 124.10, 6/20/78)

Any violation of the above named items erected upon public property in violation of the provisions hereof may be removed and destroyed summarily by any City officer or employee. Signs so confiscated may be redeemed within ten (10) days on payment by the owner of costs of removal. The minimum charge for removal of any sign shall be Ten Dollars (\$10.00) per sign. Any sign not claimed within ten (10) days of removal shall become the property of the City. (Ord 124.10, 6/20/78)

Provided further, open house directional signs and garage sale signs may be placed within the public right-of-way between the face-of-curb and property line a distance of no closer than three (3) feet from the face-of-curb and shall not be placed within the vehicular or pedestrian traveled portion of said public

right-of-way. Said signs shall only be allowed on Saturdays, Sundays and holidays. (Ord 124.10, 6/20/78)

Provided at in further the case of scoreboard structures located on public property, the Planning Commission may after notice and hearing, permit advertising signs to be located on the scoreboard subject to a Conditional Use Permit. Advertising on any scoreboard structure shall not exceed twenty-five percent (25%) of the total area of the structure's display surface and shall be for products or businesses available to persons of all ages.

Marina Rush, Contract Planner, was at the meeting and gave an overview of the ordinance changes.

Commissioner Rabe felt that advertising in parks should be limited if not eliminated due to the integrity of the parks. Commissioner McGuire felt that if the scoreboard signs were in good taste and conservative in style, the City should proceed with this endeavor.

Commissioner McElroy questioned who would be responsible for the maintenance and upkeep of the signs on the fields. Marina Rush, explained, typically, the sponsor would lease for a year and the permit would be subject to a Public Hearing, reviewed by the PRCRC, and Planning Commission prior to approval with restrictions and guidelines stated in the agreement (maintenance costs, upkeep, etc.)

MOTION to recommend to City Council that all advertising be denied in public places.

M/S: Rabe,

Motion died for lack of a second.

MOTION to recommend approval to the City Council of the Sign Ordinance Amendment (Ordinance No. 124.23) Relating to Advertising on Public Property which would be limited to Scoreboards at Youth/Adult Fields and contingent on approval from the PRCRC indicating the following: (style of sign, location (approval from the Milpitas Unified School district if on their property), and maintenance and upkeep concerns addressed.

M/S: McElroy, McGuire

Ayes: 4 (Payne, McGuire, McElroy, and Galang)

Nays: 1 (Rabe)

Absent: 2 (Lind and Schmitter)

2. Calaveras Ridge Park

At the October 5, 1998, Parks, Recreation and Cultural Resources Commission (PRCRC) meeting, Commissioner Rabe requested Hillcrest Heights Park be agendized for the November 2, 1998, PRCRC meeting. On November 2, 1998, Commissioner Payne recommended that the Commission looks at the Hillcrest Heights Park during the park tour to get some ideas that could be discussed at the December 7, 1998, PRCRC meeting. On December 7, 1998, Commissioner Rabe

requested that this matter be agendized for the January 4, 1999, PRCRC meeting.

On January 4, 1999, Commissioner Ortiz Jr. motioned to re-agendize this matter for the February 1, 1999, PRCRC meeting due to the absence of Commissioner Rabe. On February 1, 1999, Commissioner Rabe suggested there were some discrepancies as to what park area she was referring to and that further staff research would be helpful. She also asked to research, if any plans were being developed for the property located just below Lee's Orchard. Council member Dixon wanted to clarify the area being discussed and requested a map be provided outlining the park location.

In order to clarify the park area location, staff contacted the Public Works Department. Provided in the Commissioner's packet was a map of Calaveras Ridge Park located on the south side of Country Club Drive. No plans to develop this park have been discussed. There is a parking lot adjacent to the park, but it is presently chained off because there were police reports indicating that youth were going to the area, parking, and drinking. The size of the park property is two (2) acres. At the present time, the estimated cost for installation of a restroom, drinking fountain, bench and lighting for a flag police would be approximately \$215,000.

The Lee's Orchard property, at the present time, also has no plans for development because of the land slippage problem in that area.

It was Commission consensus to postpone this item until a future date due to the amount of items on the agenda.

Note, receipt, and file.

3. Proposed Cultural Area Plan - Update

The impetus for a Cultural Plan began on September 14, 1998, at the PRCRC meeting, at which time Mrs. Julie Cherry, President of the Alliance For The arts, expressed the need for the City of Milpitas to develop a Cultural Plan which would include the following elements: develop a clear vision for Cultural Arts, a survey of community needs, and possible resources for grants and funding. She also stated that developing a Cultural Plan would assist in avoiding duplication of efforts and would combine resources of a variety of cultural arts groups. Ms. Cherry suggested working with the PRCRC sub-committee to develop a Cultural Plan. The Commission directed staff to agendize this items for the October 5, 1998, PRCRC meeting.

At the October 5, 1998, PRCRC meeting, Linda Ragey, Program Manager for the Community Foundation of Silicon Valley (CFSV), explained that arts and culture are an essential component for a healthy vital community.

Ms. Ragey stated that developing a Cultural Plan for the city would realize some of the following benefits: an increased civic, arts and community awareness; improved collaboration, community, and cooperation among Arts agencies; audience development would improve as well as accessibility; increased visibility

due to focus on the importance of arts and cultural and to define a political constituency to incorporated it into a broad Civic Plan.

The Commission voted to have Commissioners Guadalupe Ortiz Jr, Bob McGuire, Gurdev Sandhu, and Linda Rabe to work together to develop a proposed Cultural Arts Plan.

It was also suggested that Ms. Cherry and other interested art supporters be invited to work on this project.

The PRCRC voted to have the committee meet on March 23, 1999, at the Community Center to move forward with the proposed timeline for establishing a Cultural Arts Plan with Commissioner Rabe's suggestion of moving the Mission Statement and Purpose to the March 23rd meeting date.

The Cultural Arts Planning Committee is comprised of the following individuals: Linda Rabe and Bob McGuire; PRCRC Commissioners; Ray Magalang, CAC Commissioner; Julie Cherry, Milpitas Alliance For The Arts President; Larry Voellger, vice-president of Milpitas Alliance For The Arts; Juniel Butler, Milpitas Resident, Althea Polanski, Milpitas Unified School District Board Member, has also agreed to join this committee beginning in July to assist in this endeavor.

This group met on March 23, 1999, April 13, 1999, and May 25, 1999, to discuss and formulate a proposed five year Cultural Arts Plan for review by the PRCRC.

The committee has developed a proposed mission statement and is now working on the goals and objectives portion of the plan. A prepared draft of the proposed Cultural Arts plan will be presented to the PRCRC at the September 13, 1999, PRCRC meeting.

Commissioner McElroy volunteered to join this group due to the recent re-appointments of other Commissioners.

Note, receipt, and file.

VIII. NEW BUSINESS

1. Open Space Authority Funds: Consideration of Milpitas 20% fund allocation for fiscal year 1998-99

The Santa Clara Open Space Authority (SCOSA) has begun it's 20% funding program and has requested participating jurisdictions to submit allocation requests for FY 98/99. The 20% funding program was established to assist jurisdictions with their own open space programs.

In September 1995, the City Council, with the PRCRC's recommendation, approval of the following priorities for the acquisition and development of open

space:

1. Trail development in both the Valley Floor and Hillside Planning Areas;
2. Establishment of a historical park surrounding the Alviso Adobe; and
3. Expansion of the Higuera Adobe Park to include the grounds of the Curnter/Weller Estate.

According to SCOSA, the accrued amount of 20% funds available to Milpitas is currently \$114,167.00. It is estimated that the annual accrual for next year will be \$27,683.00. The City has the choice of either "banking" the accrual balance or identifying a specific project for which it wants to expend the 20% funding cycle.

Staff recommended banking the funds to use towards the cost of developing the Alviso Adobe park site next year. In applying for funding of a specific project SCOSA requires that the City submit a project description, a project budget, and a schedule for completion. The master plan for the Alviso Adobe site development has not been completed, but will be completed in time for next year's 20% funding cycle.

Alternatives considered by staff were the following: Berryessa or Coyote Creek Trails. Both trails are very important to the City's growing trail network, however, there are quite a few outside funding sources (e.g. grants) available for trail development whereas outside funding sources for park development are very rare. Another consideration was the relatively small contribution the available 20% funds would make towards the total cost of trail development.

Expansion of Higuera Adobe Park. Staff did not recommend this alternative for 20% funding due to the significant costs of land acquisition and that the Weller property is currently held in a trust and not for sale.

James Lindsay, Associate Planner, gave an extensive overview of this item and provided background, alternatives considered, and staff recommendations.

Commissioner Rabe felt that the PRCRC should be made aware of other projects as they become available (e.g. Open Space), so that other projects can be considered for these funds during the next funding cycle if necessary.

MOTION to recommend the City Council approve "banking" the accrued 20% funds for the use of next fiscal year towards the cost of the Alviso Adobe park site or until another project is identified in the next application process.

M/S: McElroy, Galang

All Ayes

Absent: 2 (Lind and Schmitter).

2. Piedmont/237 Residential Development - Proposed "Flood

Control Project on Alviso Adobe Site"

The conditions of approval for the 18 lot Piedmont/237 residential development require that the developer construct Los Coches Creek flood control improvements on the Alviso Adobe property and westerly to the new alignment of Piedmont Road. In addition, the developer is required to obtain approval from the PRCRC of four design elements as described below. Copies of the plans prepared by the developer's consultant (and coordinated with the City's Alviso Master Plan consultant) were included in the Commission's agenda packet. The consultant also made a presentation to the Commission at the meeting on the proposed design elements.

Design Element	Proposal
1. A fence of similar barrier to restrict access to the creek to prevent degradation of habitat within the creek.	1. To preserve the original ranch setting, wooden posts with wire fencing.
2. Landscaping (size and plant materials) the south side of the flood wall.	2. Native plants and grasses.
3. Landscaping within the (old) Piedmont Road right of way along the subdivision boundary.	3. Native plants and Trees.
4. The paint color for the north side of the wall.	4. The colors were being discussed and arecommendation was made at the meeting.

James Lindsay, gave an extensive overview of the project and discussed the following changes to the proposal: sand pebble color for the cement wall, all plants to be of local native species and not modern in appearance (olive trees).

MOTION to recommend to City Council the Proposed "Flood Control Project on the Alviso Adobe Site" with the amended changes mentioned above. M/S: Rabe, McElroy All Ayes Absent: 2 (Lind and Schmitter)

3. 1999-2004 Capital Improvement Program:

Community Improvements, Street and Park Improvements

For Commission's review and recommendation, included in the agenda packet were the excerpts of the 1999-2004 Capital Improvement Programs: Community Improvements, Street and Park Improvements. Don Bachman, Principal Civil Engineer, and Greg Armendariz, Associate Civil Engineer provided the Commission with an update and overview of the projects submitted.

MOTION to recommend to City Council the 1999-2004 Capital Improvement Programs: Community Improvements, Street and Park Improvements as submitted.

M/S: McGuire, McElroy
All Ayes
Absent 2 (Lind and Schmitter)

The Commission complimented staff on the landscaping and new sign at Yellowstone Park.

4. Strickroth Park

At the May 3, 1999, PRCRC meeting, Gurdev Sandhu, Planning Commissioner expressed some concerns he heard from a Milpitas Resident regarding Strickroth Park (e.g. broken pavement, areas which need to be paved, limited lighting, and basic cleaning deficiencies & repairs that need to be completed). The Commission requested this item to be agendized for the June 7, 1999, PRCRC meeting. Carol Randisi, Parks Supervisor, provided an update at the meeting on the park and it's condition.

Carol Randisi, Senior Supervisor, explained that the pavement refurbishing was included in the Capital Improvement program on page 49. She also reported that

Craig Wisneski, Park Supervisor, is aware of the maintenance issues and is enhancing the amount of time spent on maintenance and upkeep of this park site.

Commissioner Rabe felt that liter is an big issue at all parks and residents need to buy into the concept to having pride for their community parks. Staff is currently working with Giselle Coleman, Volunteer Coordinator, and Carol Randisi on an Adopt-A-Park Program which will be advertised in the Milpitas Connection when finalized to address issues such as these at park sites.

Note, receipt, and file.

VIII. OTHER BUSINESS

1.	Staff Reports/Program Reports	Note, receipt, and file.
2.	Subcommittee Reports	None
3.	Liaison Reports	
3.1	City Council	None.
3.2	Community Advisory Commission	None.
3.3	Senior Advisory Commission	None.
3.4	Planning Commission	None.
3.5	Youth Advisory Commission	None.
3.6	Milpitas Historical Society	None.

IV. FUTURE AGENDA ITEMS

Community Garden Update;

V. ADJOURNMENT

There being no further business, Chairperson Payne adjourned the meeting at 9:15 p.m.

Respectfully submitted,
Jennifer Schneider
Commission Recording Secretary

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CITY OF MILPITAS
Regular Meeting of Parks, Recreation and Cultural Resources Commission
May 3, 1999 - 7:00 p.m.
Milpitas City Hall, Council Chambers
455 E. Calaveras Boulevard

I. CALL TO ORDER & PLEDGE

Chairperson Payne called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

Commissioners Present: Alex Galang, Ron Lind, Johnny Payne, Marjorie Schmitter, Linda Rabe, and Steve McElroy

Commission Absent: Bob McGuire

City Council Present: Patricia Dixon

Staff Present: Cheryl Jackson, Neighborhood Services Manager; Marsha Schneider, Recreation Services Supervisor; Carol Randisi, Senior Parks Supervisor; Steve Burkey, Associate Planner

II. APPROVAL OF MINUTES

MOTION to recommend approval of the minutes of April 12, 1999, meeting with the following change: Adoption of Agenda removed Commissioner Schmitter as absent.

M/S: Rabe, Lind

All Ayes

Absent: (1) McGuire

III. CITIZENS FORUM

Chairperson Payne invited members of the audience to address the Commission on any subject not on the agenda.

Gurdev Sandhu, 487 Bayview, explained that he had been approached by a Milpitas citizen regarding the status of Strickroth Park (i.e. broken pavement, limited lighting, and lack of paved areas, condition of the grass, etc.). Commission requested staff agendize this item for discussion at the June 7, 1999, meeting.

Rob Means, 1421 Yellowstone Avenue, invited the Commission to attend the "Bike and Roller Festival" on May 22, 1999, from 10am-3pm and provided fliers to the Commissioners.

Julie Cherry, 2312 Lacey Drive, reported that over 300 people participated in the Choir

Concert held on May 1, 1999. She also invited the Commissioners to attend the 2nd Annual Milpitas Alliance Gala event on Saturday, May 15, 1999. She made reservation cards available to the Commissioners.

Ann Woo, President of Chinese Performing Artists of America, invited Commissioners to attend the Asian Heritage Celebration on May 15, 1999, at the Great Mall of The Bay Area.

Frances Krommenhock, 948 Horcajo Circle, invited the Commissioners to attend a meeting on May 23, 1999 to discuss "Art In The Parks," with the Milpitas Alliance For The Arts.

Trini Aoalin, 542 Hamilton Avenue, from the Fil-Am Association, invited Commissioners to the upcoming on June 5, 1999 at the Milpitas Community Center starting at 2 p.m.

III. ANNOUNCEMENTS

Marsha Schneider, Recreation Services Supervisor, announced the following:

1. Blue Ribbon Week for Child Care Providers
2. Children's Memorial Day Ceremony was held at the Veteran's Memorial site on April 26, 1999, with over 75 in attendance. The Children's Memorial Flag can be seen flying over the site daily.
3. Chamber Mixer will be held on May 11, 1999 at 5 p.m.
4. Rainbow Theatre will present, "Wind of a Thousand Tales", May 7-15, 1999.
5. Chrissy Rodriguez-Vigil, Preschool Coordinator, was recognized by the Peninsula Association For The Education of Young Children for her work with children.
6. Community Band Concert on May 16, 1999, at 3 p.m.
7. Tribute to Seniors on May 23, 1999, at 2 p.m. at the Milpitas Community Center.
8. Golden Gate Boys Choir and Bellringers on May 16, 1999, at 2:30 p.m. at the Milpitas Community Center.
9. Fishing In The City will be on May 23, 1999, from 8 AM to 12 PM at Ed Levin County Park Pond.

The Relay For Life video presentation was reviewed by Commission.

IV. ADOPTION OF AGENDA

MOTION to adopt the agenda of May 3, 1999, as submitted.

M/S: Rabe, Lind

All Ayes

Absent: 1 (McGuire)

V. CULTURAL ARS SUPPORT PROGRAM APPLICATION RATING

Marsha Schneider, Recreation Services Supervisor presented an overview of the application rating procedures.

MOTION to open the public hearing.

M/S: Lind, McElroy

All Ayes

Absent: (1) McGuire

The following representatives thanked the Commission for their continued support and provided an overview of their applications: Bay Area Showcase of Sweet Adeline's Int'l, Fremont Symphony Orchestra, Milpitas Alliance For The Arts, Kaisahan of San Jose, and Golden Gate Boys Choir and Bellringers.

Julie Cherry, President of the Milpitas Alliance For The Arts, reported that the budget for the grant proposal has been expanded due to a matching of grant from Silicon Valley and the Milpitas Post in-kind donations. She also said that the writer of these articles would be a professional journalist.

MOTION to close the public hearing.

M/S: McElroy, Lind

All Ayes

Absent: (1) McGuire

Commissioner Rabe and Schmitter felt if the grant applications did not meet the CASP criteria should not be considered.

MOTION to approve the following change for application #1: change from Arts Development to Cultural Presentation.

M/S: Rabe, Lind

All Ayes

Absent: (1) McGuire

Each application, #1-16, was reviewed individually by Commission, questioning applicant representatives, as necessary to clarify points on the application.

Attached to the end of these minutes is the CASP rating sheet.

MOTION to deny Application #2 due to non-compliance with CASP criteria standards.

M/S: Lind, Rabe

Ayes: (5) Schmitter, Lind, Rabe, Payne, and Galang

Nays: (1) McElroy

Absent: (1) McGuire

Clarita Nelson, of Kaisahan of San Jose, explained the grant monies would be used to pay for facility fees at the Community Center for dance rehearsals and would end with a recital in which fees would be collected. She also reported that the classes would be free for the participants. She said this type of program is currently underway at the Berryessa Community Center and they are offering free

room space for this group.

Marsha Schneider, Recreation Services Supervisor, explained that the guidelines allow for 2 consecutive day rentals rather than ongoing facility rentals as in-kind services.

Commissioner Lind felt Kaisahan of San Jose recital event should be considered.

MOTION to deny Application #8 due to non-compliance with CASP criteria standards (grant monies to be used for on-going rentals).

M/S: Rabe, McElroy

Ayes: (5) Schmitter, Rabe, Payne, McElroy, and Galang

Nayes: (1) Lind

Absent: (1) McGuire

MOTION to deny Application #10 due to non-compliance with CASP criteria standards.

M/S: McElroy, Rabe

All Ayes

Absent: (1) McGuire

MOTION to deny Application #14 due to non-compliance with CASP criteria standards.

M/S: Lind, Rabe

Ayes: (5) Schmitter, Rabe, Payne, Lind, and Galang

Nayes: (1) McElroy

Absent: (1) McGuire

MOTION to deny Application #15 because the group did not meet the rating criteria.

M/S: Rabe, Galang

All Ayes

MOTION to recommend to City Council the following: 1) Fully fund applications 1,3,4,5,6,9,11,12,13,16 in the amount of \$21,500; 2) Reduce #7 from \$2,400 to \$2,000 (the CASP maximum allotted).

M/S: Rabe, Lind

All Ayes

Absent: (1) McGuire

VI. OLD BUSINESS

1. Berryessa Creek (4175) and Coyote Creek (4174) Feasibility Study Report

The purpose of this report was to provide the Commission with an overview of the assessment methodology and findings in the draft Berryessa Creek and Coyote Creek Trail Feasibility Study identified in the

1997-98 Capital Improvement Program, and provision for comments and questions. The study integrates trails and bikeways, creek overcrossings, land availability, habitat sensitivity landscaping, amenities and the proposed alignments. The reports also included the timeline for the delivery of the final report, and the CIP project spin-offs for inclusion in the 1999-2004 CIP document. The Berryessa Creek Trail and Coyote Creek Trail Feasibility Report were distributed in the April 5, 1999, Parks, Recreation and Cultural Resources Commission packet.

Jonna Sokale and Susan Lindskog, authors of the Feasibility Study Report, gave an extensive overview of the report and outlined the areas affected with regards to connectors of other trails.

Commissioner Lind questioned how the trails would be marked for easy visibility. Jonna explained they would be signed from the trail and city streets.

Note, receipt, and file.

2. Review of General Plan Amendment 1999-2: Changes to "Pedestrian and Bicycle Circulation" portions of the Circulation Element (city-initiated)

The purpose of this General Plan Amendment (GPA 1999-2) is to incorporate the findings and recommendations to the Trails Master Plan and the proposed Bikeways Master Plan into the Circulation Element of the Milpitas General Plan. This action would support the City's trails and bikeway development plans and efforts. The GPA also includes proposed policies for sidewalks and streetscapes which are related to improving pedestrian circulation.

The Bicycle Transportation Advisory Committee would be reviewing the Draft Bikeways Master Plan and GPA 1999-2 on May 6, 1999. The Planning Commission was anticipated to review GPA 1999-2 at their May 26, 1999, meeting. It was expected that the City Council review and adopt the Bikeways Master Plan on GPA 1999-2 on June 1, 1999. Steve Burkey, Associate Planner, gave an overview of this item to the Commission.

MOTION to recommend to City Council the approval of GPA 1999-2 as submitted.

M/S: Lind Rabe

All Ayes

Absent: (1) McGuire

3. Naming of Future Cul-de-Sac Adjacent to the Jose Maria Adobe

At its meeting of March 1, 1999, the PRCRC recommended the name "Rancho San Miguel Court" for the cul-de-sac to be built adjacent to the Alviso Adobe. Planning staff forwarded this name (as we do all proposed street names) to the Police Department to confirm that it would not create

problems for emergency responders. The Police Department concluded that the proposed name was too similar and could get confused with the existing San Miguel Court. San Miguel Court is located off of Junipero Drive behind the Serra Shopping Center. Staff agendized this item again to give the PRCRC an opportunity to recommend a different name. Staff provided the following suggestions, all of which have been reviewed by the Police Department and no conflicts were identified: 1) Rancho Milpitas Court - The Adobe part of the hacienda for Rancho Milpitas; 2) Tamyen Court - Tamyen is the tribal name of the previous Native American inhabitants; 3) Jose Maria Alviso Place (or Court); 4) Rancho Court; 5) Alviso Adobe Court.

MOTION to recommend the future cul-de-sac adjacent to the Jose Maria Alviso Adobe be "Alviso Adobe Court."

M/S: Lind, Galang

Ayes: (5) Schmitter, Lind, Payne, McElroy, and Galang

Nays: (1) Rabe

Absent: (1) McGuire

Commissioner Rabe noted she preferred Adobe Court rather than Alviso Adobe Court.

3. Commission Travel Budget

Commissioner Rabe requested this item be agendized for discussion and clarification as to the policies regarding out of state travel. Included in the Commissioner's packet was a list of potential upcoming workshops and conferences planned for 1999-2000.

Commissioner Rabe felt that Commissioners should attend local one day conferences rather than going out of town to use the Travel budget more effectively.

Note, receipt, and file.

OTHER BUSINESS

1. Staff Reports/Program Reports Note, receipt, and file.

2. Subcommittee Reports None

3. Liaison Reports

3.1 City Council

Council member Dixon reported on the following upcoming City Council agenda items for the May 4, 1999 meeting:

- Garbage rates based on volume base.
- 1999-2000 Budget.
- City Hall Renovation.

3.2 Community Advisory Commission None.

3.3 Senior Advisory Commission None.

3.4 Planning Commission None.

3.5 Youth Advisory Commission None.

3.6 Milpitas Historical Society None.

FUTURE AGENDA ITEMS:

- 1) Cultural Arts Support Program - Review of Guidelines.
- 2) Teen Center Update.

Commissioner McElroy was assigned to the Trails Sub-committee.

VI. ADJOURNMENT

There being no further business, Chairperson Payne adjourned the meeting at 9:45 p.m.

Respectfully submitted,
Jennifer Schneider
Commission Recording Secretary

[top](#)

CITY OF MILPITAS
Parks, Recreation and Cultural Resources Special Meeting
April 12, 1999 - 7:00 p.m.
Milpitas Community Center, Auditorium
457 E. Calaveras Boulevard

I. CALL TO ORDER & PLEDGE

Chairperson Payne called the meeting to order at 7:01 p.m. and the Pledge of Allegiance was recited.

Commissioners Present: Alex Galang, Ron Lind, Marjorie Schmitter,
Bob McGuire, Steve McElroy, Johnny Payne,
Linda Rabe

Commissioners Absent:

None

City Council Present:

Patricia Dixon

Staff Present:

Marsha Schneider, Recreation Services
Supervisor;
Cheryl Jackson, Neighborhood Services
Manager;
Steve Burkey, Associate Planner

II. APPROVAL OF MINUTES

MOTION to recommend approval to the minutes of March 1, 1999,
meeting as submitted.

M/S: McGuire, Lind

Ayes: (5) Lind, Rabe, Payne, McGuire, and Galang

Abstain: (2) Schmitter and Mc Elroy

III. CITIZENS FORUM

Chairperson Payne invited members of the audience to address the
Commission on any subject not on the agenda. There were no requests.

IV. ANNOUNCEMENTS /CORRESPONDENCE

Marsha Schneider, Recreation Services Supervisor, announced the
following events:

- Volunteer Recognition Reception on April 22, 1999, at 6:30 p.m. at
the Community Center Auditorium.
- Children's Memorial Day Ceremony on April 29, 1999, at 11 a.m. at
Veteran's Memorial Park.
- Chairperson Sandhu was appointed to the Planning Commission and
Commissioner Ortiz Jr. was appointed as an alternate to the
Community Advisory Commission.
- 4th of July planning is underway and Big Band Beat will perform
from 6-9 p.m. with Applebees sponsoring the food portion of the
event in the evening.

V. ADOPTION OF AGENDA

MOTION to adopt the agenda of April 12, 1999, with the following
change: Item #2 on New Business moved to Item #1 New Business.

M/S: McGuire, Schmitter

All Ayes

Absent: (1) Schmitter

VI. NEW BUSINESS

1. Review Proposed General Amendment 1999-1 with regards to

public parks needs

RGC Courthomes (the developer of the Parc Metropolitan project on the southside of Curtis Avenue) is proposing to change the General Plan land use designation of 7 1/2 +/- acres located on the north side of Curtis Avenue between Hammond Way and the Union Pacific Railroad (Lockheed warehouses) to "Multi-Family High Density." This General Plan Amendment (GPA 1999-1) allows for a base density range of 12 to 20 units per gross acres. At this time no specific development plans have been submitted and no portion of the site is being proposed to be dedicated to the City for public park purposes.

It is City Council policy that the Parks, Recreation and Cultural Resources Commission review GPA's that have the potential to dedicate park land to the City, make recommendations regarding the need for park land dedication, and the adequacy of any areas proposed for park dedication.

Steve Burkey, Associate Planner, distributed the following handouts: an aerial photograph of the project site for GPA 1999-1 and memo with background and alternatives. He gave a detailed background about the policy and explained two alternatives. He explained that the developers have not submitted any plans to date, but the item was before the Commission, so the developer could get an idea as to what requirements the city is looking for prior to submitting a proposal.

Commissioner McGuire felt very strong that the City should not set a precedent and take monies in lieu of park land because it does not meet the needs of the residents. Commissioner Rabe also express concerns about lowering the standards required.

It was the consensus of the Commission that they wanted the developer to provide the largest size park possible.

MOTION to recommend that the City Council approve General Plan Amendment 1999-1 as modified with the inclusion of a "schematic" indication on the GP map of a mini-park on the site ranging a 1/2 to 1 1/2 acre park on the site with the exact site to be determined with specific development plans are proposed and approved and to return to the Parks, Recreation, and Cultural Resources Commission with the specific plans when available.

M/S: Lind, McGuire

All Ayes

Council member Dixon reported that she would be attending a midtown meeting next week to determine a vision for the midtown area (i.e. limiting "mini-storage" developments, and possibly the development of a park).

2. Election of Officers

In March, 1999, Gurdev Sandhu, PRCRC Chairperson, was appointed to

the Planning Commission. Due to this recent appointment, Johnny Payne, Vice-chairperson, will assume the responsibilities of Chairperson leaving a Vice-Chair vacancy. According to the PRCRC by-laws, a Vice-Chairperson will be appointed for a term of one year. In the absence of the Chairperson, the vice-chairperson will preside over the session.

Chairperson Payne opened the floor for nominations.

Commissioner Schmitter nominated Commissioner Rabe as Vice-Chair.

MOTION to appoint Commissioner Rabe as Vice-Chair.

M/S: Schmitter, McGuire

All Ayes

IX. ADJOURNMENT

There being no further business, Chairperson Payne adjourned the meeting at 8:02 p.m.

Respectfully submitted,
Jennifer Schneider
Commission Recording Secretary

[top](#)

CITY OF MILPITAS PARKS, RECREATION & CULTURAL RESOURCES COMMISSION

**March 2, 1999 - 7:00 p.m.
Milpitas Community Center, Conference Room 7 & 8
457 E. Calaveras Boulevard**

I. CALL TO ORDER & PLEDGE

Chairperson Payne called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

Commissioners Present: Bob McGuire, Alex Galang, Johnny Payne, and Linda Rabe, Cindy Walters, and Guadalupe Ortiz Jr. (7:08 p.m.)

Commission Absent: Marge Schmitter and Gurdev Sandhu

City Council Present: Patricia Dixon

Staff Present: Cheryl Jackson, Assistant to City Manager

II. APPROVAL OF MINUTES

MOTION to recommend approval to the minutes of February 2, 1998 meeting as submitted.

M/S: McGuire, Walters

Ayes: 5 (Galang, Payne, McGuire, Rabe, and Walters)

Absent: 3 (Schmitter, Ortiz Jr. and Lind)

III. CITIZENS FORUM

Chairperson Payne invited members of the audience to address the Commission on any subject not on the agenda. There were no requests.

IV. ANNOUNCEMENTS

Cheryl Jackson, Assistant to City Manager announced that Cathy Dressler resigned effective February 28, 1998 and Marsha Schneider will be acting as Recreation Supervisor until the vacancy is filled. She also distributed a memo from staff updating the Commission on recent activities at the Campbell's Corner site. The Campbell's Corner Status Report will be agendized for the April 6, 1998, Parks, Recreation and Cultural Resources Commission meeting.

Commissioner McGuire felt that the City should consider offering after school programs due to the increased demand in Milpitas.

Commissioner McGuire questioned staff on the status of the display case at the previous Fat Boy Site. Cheryl Jackson, Assistant to the City Manager explained that she will check of the status of this project and agendize for a future meeting.

Commissioner Rabe announced that she had information available on the Trail Days and Bay Trails if Commissioners were interested. She also suggested agendizing volunteer opportunities for Trail Days at a future Parks, Recreation and Cultural Resources Commission meeting.

Commissioner Rabe invited Commissioners to attend the Milpitas Alliance For The Arts meeting on March 3, 1998 in Community Center Room 5 at 7:00 p.m.

V. ADOPTION OF AGENDA

MOTION to adopt the agenda of March 2, 1998 as submitted.

M/S: McGuire, Rabe

All Ayes

Absent: 2 (Schmitter and Lind)

VI. NEW BUSINESS

1. Commission Workshop - Selection of Date

Traditionally, the Commission has held an annual work session during . Last year the Commission Workshop was held on January 6,

1997 in conjunction with the regularly scheduled meeting. The Commission was requested to select a date and determine topics for discussion. The following topics were discussed last year: 1) Special Events; 2) Teens; 3) Dog Park; 4) Cultural Arts Grant Process; 5) Alviso Adobe; 6) Exhibit/Gallery Possibilities in Milpitas; 7) Commission Goals & Objectives.

The Commission Workshop will be held on May 5, 1998 at 5 p.m. prior to the regularly scheduled Parks, Recreation and Cultural Resources Commission meeting in Room 7/8. The following topics will be agendized :

- 1) Special Events (4th of July Celebration).
- 2) Teens (input re: Teen Center at Sports Center) Commission requested a staff report on this item.
- 3) Commissioner input on agenda items
- 4) Historical Cultural Preservation (photos, memorabilia, storage and preservation of these items).
- 5) Dog Park
- 6) Art Enrichment in The Community (Phantom Art Gallery, Performing Arts Center).
- 7) Revitalizing The Arts & Craft Faire Event

The Commission requested staff to agendize the Scenic Corridor for the April 6, 1998 Parks, Recreation and Cultural Resources Commission meeting. Council member Dixon reported that a resolution is on file for this item.

VII. OTHER BUSINESS

1. PROGRAM & STAFF REPORTS Note, receipt and file

2. LIAISON REPORTS

2.1 City Council

Council Member Dixon reported on the following items:

- Neighborhood meeting was held regarding the Roundabouts at Temple and Edsel. As a result of the meeting, the roundabouts were removed. A four-way stop will be added Edsel and Temple.
- The building permits have been pulled for the Campbell's Corner site due to non-compliance with original plans submitted. City Council is concerned that historical items are being destroyed and not properly preserved as requested.

2.2 Community Advisory Commission

None

2.3 Senior Advisory Commission

None

2.4 Planning Commission

None

2.5 Youth Advisory Commission

None

2.6 Milpitas Historical Society

Mayor Manayan spoke on the De Vries/Smith House at Casa Azteca Restaurant.

XI. ADJOURNMENT There being no further business, Chairperson Payne adjourned the meeting at 7:38 p.m.

Respectfully submitted,
Jennifer Schneider
Commission Recording Secretary

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**CITY OF MILPITAS
PARKS, RECREATION & CULTURAL RESOURCES COMMISSION**

**February 1, 1999 - 7:00 p.m.
Milpitas Community Center, Conference Room 7/8
457 E. Calaveras Boulevard**

I. CALL TO ORDER & PLEDGE

Vice-Chair McGuire called the meeting to order at 7:08 p.m. and the Pledge of Allegiance was recited.

Commissioners Present: Alex Galang, Bob McGuire, Linda Rabe, Gurdev Sandhu, and Marjorie Schmitter

Commissioners Absent: Ron Lind, Johnny Payne, and Guadalupe Ortiz Jr.

City Council Present: Patricia Dixon

Staff Present: Marsha Schneider, Recreation Services Manager;
Bonnie Greiner, Recreation Services Manager;
Cheryl Jackson, Neighborhood Services Director

Guests:

Julie Cherry, 2312 Lacey Drive;
Barbara Drewel, 1526 Braly;
Greg Haas, 790 Rivera Street;
Doug Traina, 1564, David Lane

II. APPROVAL OF MINUTES

MOTION to recommend approval to the minutes of January 4, 1999, meeting as submitted.

M/S: Sandhu, McGuire

Ayes: (2) Sandhu, McGuire

Absent: (3) Lind, Payne, and Ortiz Jr.

Abstain: (3) (Rabe, Galang, Schmitter)

III. CITIZENS FORUM

Vice-Chairperson McGuire invited members of the audience to address the Commission on any subject not on the agenda.

Julie Cherry, 2312 Lacey Drive, President of The Milpitas Alliance For The Arts, explained at a conference in October, they were awarded a \$10,000 grant for Art In The Park Program. She also distributed a copy of the grant proposal and article in the paper.

IV. ANNOUNCEMENTS/ CORRESPONDENCE

Manager Schneider explained that the Commission would be videotaped during the meeting by the IS Department for a video to be shown at the Commissioners Dinner. She reported Carol Randisi, Parks Supervisor, would be coming before the Commission in April with an update on the Alviso Adobe & Trails Project. She also thanked Commissioner Sandhu for translating a flier for Neighborhood

Services with a very short turn around time. It was requested that any Commissioners who were interested in attending the CPRS conference next year in Ontario should contact Marsha Schneider, so that funding can be budgeted.

Commissioner McGuire also encouraged new commissioners to attend the conference.

Manager Schneider announced the San Jose Wind Symphony will be performing on February 7, 1999. Commissioners interested in attending should contact Lynette Wilson, Program Coordinator, at 942-2397, for tickets.

The Commission requested staff to agendize the cancellation of the July meeting for the March 1, 1999, PRCRC meeting.

V. ADOPTION OF AGENDA

MOTION to adopt the agenda of February 1, 1998, with the following changes: Youth Sports Grant Request moved to Old Business #1 rather than #2 because the group is required to attend another meeting this evening.

M/S: Sandhu, Galang

All Ayes

Absent: (3) Lind, Ortiz Jr., and Payne

VI. OLD BUSINESS

1. Phantom Art Gallery Update

On January 14, 1999, staff met with two local businesses to discuss the possibility of using these companies facilities to display art work created by local artists. Both businesses enthusiastically agreed to supply gallery space. Staff explained that this is a pilot program and the City was open to suggestions and ideas to make this a successful program.

Staff explained this project was to be agendized for the February 1, 1999, Parks, Recreation and Cultural Resources Commission (PRCRC) meeting and they would be contacted by Recreation Services staff on February 2, 1999, when direction would be given to staff on how to proceed with this endeavor. Included in the Commission's packet was additional information regarding this proposed program.

Marsha Schneider, Recreation Services Manager, gave an extensive overview of the proposed Phantom Art Gallery program.

Staff recommended the following: 1) Pursue a Phantom Art Gallery at each corporation; 2) Exhibit art work by Asia Kazim Iqbal, a Cultural Arts Support Program recipient at Read Rite; 3) Establish a Phantom Art Gallery Review Panel consisting of one PRCRC Commissioner, the PRCRC Council Liaison, one representative from the host business, one local artist, a member of the Alliance for the Arts, and the staff liaison to the PRCRC to assist in the implementation of such a panel; 4) Pursue a partnership with LSI Logic and the City of Milpitas as a third potential corporate sponsor for the Phantom Art Gallery Project.

MOTION to recommend that staff move forward on this project as outlined.

M/S: Rabe, Sandhu

All Ayes

Absent: (3) Lind, Ortiz Jr., and Payne

2. Youth Sports Grant Request - Milpitas Little League North

Included in the Commission's packet for review and consideration was one group Youth Sports Grant Application submitted on behalf of Milpitas Little League North organization requesting funds to be used to offset a one-time cost of purchasing stands for the Public Announcement System and break away bases, which soon will be required by the Little Leagues insurance company.

This application falls within the guidelines, under the section, "Funding consideration will be give," page 3, item #4 states; "To one-time activities

or capital equipment purchases designed to address a significant need or problem which the organization cannot routinely finance."

There was a balance of \$2,250.00 in the Youth Sports Assistance Fund.

Staff recommended awarding \$1,000.00 to Little League North leaving a balance of \$1,250.00 for the remainder of the fiscal year to be used for future Youth Sports Assistance Fund requests.

MOTION to recommend to City Council the approval of \$1,000.00 to Little League North to offset one time costs to purchase stands for the Public Address System and break-away bases.

M/S: Rabe, Galang

All Ayes

Absent: (3) Lind, Ortiz Jr., and Payne

3. Dog Park Status Report

On December 17, 1998, Cheryl Jackson, Neighborhood Services Manager, Marsha Schneider, Recreation Services Supervisor, Paul D. Romero, Director of Santa Clara County Environmental Resources Agency, Parks and Recreation Department, and Allan La Fleur, Deputy Director, met to discuss the process required to establish a partnership between the County of Santa Clara and City of Milpitas to build a dog park at Ed Levin Park.

Staff outlined the specific needs that had been solicited by the citizens of Milpitas and suggested that Ed Levin Park would be an alternative to having a dog park located at highly used city neighborhood park sites.

Mr. Romero suggested locating a dog park so far away from local parks would necessitate citizens driving to Ed Levin Park. Staff stated residents are now traveling as far away as Sunnyvale, Santa Clara, and Hellyer Park to utilize these facilities and driving did not seem to be an issue. Mr.

Romero stated that his statistics did not show this to be true, but would secure the data that he had on file for staff to review. He also mentioned there are potentially three sites that might be possible locations for a dog park at Ed Levin Park.

Mr. La Fleur agreed to provide staff with a diagram of Hellyer Park and the dog park located in this area by the third week in January. He also stated that there is no electricity at this park and the dog park is open from dawn to dusk.

On December 23, 1998, Mr. Alan LaFleur forwarded a map of Ed Levin Park with two general locations which might be suitable for a Dog Off Leash Park in Ed Levin Park. Mr. LaFleur stated the map was a bit dated, but indicated staff should be able to locate the areas given the general directions.

Staff had requested information regarding information that was developed

during the public review process which related to Ed Levin Park. Unfortunately, the County of Santa Clara Commission only focused on two potential areas for the Dog Off Leash Park which was eventually built in Hellyer Park. The only other seriously considered location was Los Gatos Creek Park. The County did an initial ranking of all parks and the results of which are displayed on the attached matrix enclosed in the Commission's packet. Ed Levin Park ranked very low due to criteria. Also included in the Commission's packet is the proposed negative declaration that was prepared for the Dog Off Leash Park at Hellyer and a sketch of existing Dog Off Leash Park constructed at Hellyer Park.

Staff contacted Park Maintenance staff who indicated that after reviewing the materials, they see no issues with either site proposed by the county.

However, the county is proposing the maintenance at such a facility requires daily attention, whereas Milpitas Parks are not serviced with that frequency. It would be necessary to budget for additional funds for personnel and supplies to maintain the site. Enforcement of clean-up of dog owners, aggressive behavior by dogs and/or other violations of park rules would become the responsibility of the Milpitas Police Department. Milpitas Park Maintenance does not have the authority or the on call ability to handle violations of this type.

Marsha Schneider, Recreation Services Manager, gave an overview of the proposed Dog Park at Ed Levin Park and reviewed the cost analysis.

Commissioner McGuire suggested that the city open the Dog Park on a trail basis before making firm decisions on this item (i.e. temporary fencing).

MOTION to recommend that the City Council include the Dog Park in the CIP Bidding Process for the FY 1999/2000 Budget Year.

M/S: Rabe, Galang

All Ayes

Absent: (3) Lind, Ortiz Jr. and Payne

Greg Haas, 790 Rivera Street, thanked the Commission and staff for moving this project forward and offered his assistance with the project. He felt that driving up to Ed Levin would not be an issue for the Dog Park attendees since they are already driving to Sunnyvale and Hellyer Park.

Doug Traina, 1564 David Lane, thanked the Commission for their continued support and help with this project.

Barbara Drewel, 1526 Braly, requested a copy of the Dog Park map.

Cheryl Jackson, Neighborhood Services Director, reported that the Capital Improvement Program would be included with the City Council budget hearings in June as a competitive process and encouraged the public to attend. She also said the interested Dog Park participants would be mailed

notification of the meeting.

4. Proposed Cultural Arts Plan

The impetus for a Cultural Plan began on September 14, 1998, at the Parks, Recreation and Cultural Resources Commission (PRCRC) meeting, at which time Mrs. Julie Cherry, President of the Alliance For The Arts, expressed the need for the City of Milpitas to develop a Cultural Plan which would include the following elements: develop a clear vision for Cultural Arts, a survey of community needs and possible resources for grants and funding. She also stated that developing a Cultural Plan would assist in avoiding duplication of efforts and would combine resources of a variety of cultural arts groups. Ms. Cherry suggested working with the PRCRC sub-committee to develop a Cultural Plan. The Commission directed staff to agendize this item for the October 5, 1998, PRCRC meeting.

At the October 5, 1998, PRCRC meeting, Linda Ragey, Program Manager for the Community Foundation of Silicon Valley (CFSV), explained that arts and culture are an essential component for a healthy vital community.

The Foundation funds the following areas: Social Services; Education; Neighborhood, Arts and Culture. The goals of this initiative is to diversify and increase the participation in the arts and cultural activities and to strengthen roles of community based arts and cultural organizations in community building. The success of the initiative will be measured through increased cultural participation and using arts to build communities.

Ms. Ragey stated that developing a Cultural Plan for the city would realize some of the following benefits: an increased civic, arts and community awareness; improved collaboration, communication, and cooperation among Arts agencies; audience development will improve as well as accessibility; increased visibility due to focus on the importance of arts and cultural and to define a political constituency and to incorporate it into a broader Civic Plan.

Council member Lawson felt that the group should define how long they will work on the plan and who constitutes members. Staff explained that the sub-committee would iron out any issues within the parameters and continue to make periodic reports to the PRCRC prior to making a recommendation to the City Council.

Ms. Ragey explained that she would be more than willing to share any additional information or data with the sub-committee to assist the group with formulating a Cultural Arts Plan.

Commission voted to have Commissioners Guadalupe Ortiz Jr., Bob McGuire, Gurdev Sandhu, and Linda Rabe work together to develop a proposed Cultural Arts Plan.

It was also suggested that Ms. Cherry and other interested art supporters be invited to work on this project. Included in the Commission's packet for review was a copy of the proposed timeline for developing a Cultural Arts Plan.

Staff recommended adopting the proposed timeline for establishing a Cultural Arts Plan and to begin recruiting interested art participants, and with the assistance of the PRCRC Subcommittee, and members of the Alliance For The Arts, begin organizing for the first meeting in March, 1999.

Commissioner Rabe suggested developing the Mission statement and purpose at the first planning meeting rather than waiting until April as outlined on the proposed timeline for establishing a Cultural Arts Plan.

Commissioner Sandhu volunteered to be designated as the PRCRC Liaison to help facilitate with the process.

Cheryl Jackson, Neighborhood Services Director, explained that the Cultural Arts Plan Developing Committee will report back to the PRCRC Commission and receive additional input.

MOTION to recommend the committee meet on March 23, 1999, at the Community Center and to move forward with the proposed timeline for establishing a Cultural Arts Plan with Commissioner Rabe's suggestion of moving the Mission statement and Purpose to the March 23rd meeting date.

M/S: Rabe, Sandhu

All Ayes

Absent: (3) Lind, Ortiz Jr., and Payne

Staff explained that copies of the other cities Cultural Plans will be distributed at the March 23, 1999, meeting for review.

5. Fireworks and Laser Light Show Update

At the January 20, 1998, City Council meeting, the Council directed staff to develop a proposal for an event to be held on July 4, 1998, possibly at Cardoza Park; (2) find alternative sites to maintain a fireworks display to continue the spirit of the 4th of July; (3) research the possibility of offering a Laser Light Show if there isn't a feasible site for a fireworks display; and (4) agendize a proposal for the Parks, Recreation and Cultural Resources Commission's (PRCRC) review prior to reporting back to the Council.

At the January 5, 1998, PRCRC meeting, Commissioners recommended discontinuing the fireworks due to limited sites available and preferred the fireworks not be held at McCarthy Ranch site.

At the February 17, 1998, City Council meeting, the Council directed staff to develop a scaled-down event at Cardoza Park and the Milpitas Sports

Center on July 4, 1998, from noon to 5:00 p.m. Council directed staff to locate the fireworks display at the Technology Drive/Murphy Ranch Road site provided the necessary approvals could be obtained.

Marsha Schneider, Recreation Services Supervisor, stated that she and the staff observed that there were approximately 1500 people attended the event. Majority of people in attendance were Milpitas residents. Some of the following comments received from the public from the 4th of July event:

- Down home feel
- They liked it better at the park
- It was much cooler with the surrounding trees and grass area
- They were glad it was finally back at the park
- Better atmosphere

The overall feel that staff gathered was that it was a Milpitas event and glad the event was back at the park. A particular comment that stood out was the fact that there was no alcohol and this supports the atmosphere of a family event. A request was made to recruit for additional Art and Craft vendors and to supply Uncle Sam stilt walker for next year's event.

Commissioner McGuire was also delighted to see the event back at the park. Cheryl Jackson, Neighborhood Services Manager, reminded the Commission that although these two events occurred on the 4th of July, these are in fact two separate events and again will be classified as such.

In regards to the fireworks display, it was observed there were over 60,000 in attendance of which were mainly non-residents. The staff requested Police Officer, Ron Icely, to do a count of the number of vehicles parked in the surrounding areas of the fireworks display. Ms. Schneider stated that the property where the fireworks display was held will no longer be available next year. Commissioner Rabe felt the need to be environmentally conscious and didn't feel we need to necessarily have the fireworks display and liked the home town feeling at the park.

Ms. Schneider contacted the Federal Aviation Administration regarding the restrictions for having a Laser Light Show. She didn't feel her concerns were properly answered, therefore, drafted a letter addressing these concerns and expected a reply by the next PRCRC meeting.

Ms. Jackson was concerned that the Commission may want to re-agendized this item for the next PRCRC meeting because Patricia Dixon, City Council liaison, was absent. A motion was made by the PRCRC to recommend approval to City Council the Alternative 4 providing the staff

bring an updated report on the final findings of the Laser Light Show.

On December 17, 1998, staff met with PyroSpectacular, the fireworks vendor used for past fireworks presentations, and they indicated a fireworks show could be done at the Sports Center provided certain requirements could be met. A diagram of the Sports Center is enclosed in the Commission's packet with a radius of space designated as the Fallout Safety Zone which needs to be secured from the public during the set-up of the fireworks and the show itself. The vendor indicated this site would need to be approved by the Milpitas Fire Department before they would move forward with a show design. It should also be noted that the size of the shells used for the show would be significantly smaller than previously used and would have an impact on the size and grandeur of the fireworks.

If this option is selected, activities held within that space would be off limit to the public, including the swim center, senior baseball league area, sections of the parking lot and portions of the football field and track area.

At the present time, the City of Fremont, Redwood City and Palo Alto are no longer offering fireworks displays due to parking issues and gang activity.

Staff contacted two separate companies who provide Laser Light Shows, Lantis Fireworks and Lasers, located in Draper, Utah, and CTA Lasers located in San Francisco, Ca. As previously report, Lantis is agreeable to provide this service, however, to include a Laser Light show, fireworks and music, the estimated cost total is \$41,000.

After repeated attempts by staff to contact and secure cost estimates from CTA, no interests were expressed by this vendor to provide a Laser Light Show at the Football Field at Cardoza Park.

Staff recommended discontinuing the Fireworks Show and Laser Light Show at Cardoza Park.

MOTION to recommend to City Council to discontinue the 1999 Fireworks Display and not to consider a Laser Light Show and bring this matter back to the PRCRC for consideration for the year 2000. They also recommended continuing the Festival at Cardoza Park from 12 p.m. - 9 p.m.

M/S: Rabe, Schmitter

All Ayes

Absent: (3) Lind, Ortiz Jr., and Payne

6. Hillcrest Heights Park

At the October 5, 1998, Parks, Recreation and Cultural Resources Commission meeting, Commissioner Rabe requested that Hillcrest Heights eights HPark be agendized for the November 2, 1998, PRCRC. On November 2, 1998, Commissioner Payne recommended the Commission

look at the Hillcrest Heights Park during the park tour to get some ideas that could be discussed at the December 7, 1998, PRCRC meeting. On December 7, 1998, Commissioner Rabe requested this matter be agendaized for the January 4, 1999, PRCRC meeting.

At the January 4, 1999 PRCRC meeting, this item was tabled until the regularly scheduled PRCRC meeting in February due to the absence of Commissioner Rabe. Council member Dixon also asked staff to provide data on age appropriate equipment for existing park facilities.

Staff research indicates that there are no improvement plans for Hillcrest Heights Park at this time, other than some landscape renovation. The original park design included a site for a future restroom and utilities were stubbed out to that location. At one point, the issue of building restrooms was brought up, but did not receive support and has not been discussed again. Should a flagpole and/or public art be installed, consideration should be given to providing restrooms on site in an appropriate location.

Other considerations should a flagpole be installed is ongoing maintenance. If the intention is to have a flag fly continually, it must be raised and lowered daily (which would be difficult to achieve with current staffing levels) or in the alternative it will have to be lighted at night. Currently, the only park which has a flagpole is Higuera Adobe Park. Presently, the pole has not been used on a daily basis, but only on isolated ceremonial occasions.

In response to Council member Dixon's request, research has shown the only designated tot playgrounds are located at the Preschool Community Center and the East Section at Cardoza Park. All other play equipment is designed for a variety of age groups.

Marsha Schneider, Recreation Services Manager, gave an overview of the requested information.

There was a discrepancy as to where Commissioner Rabe wanted to install a flag pole which was later determined not to be Hillcrest Heights Park.

Commissioner Rabe suggested that the city construct a small wall with a permanent plaque to honor citizen's. Cheryl Jackson, informed the Commission that the City is researching how other city's name their facilities/parks, and would be returning with possible recommendations.

Commission also questioned if this area was designated in the Trails Master Plan.

Commissioner Rabe felt it would be pro-active to install a flagpole at Hillcrest Heights Park and would provide an opportunity to enhance the land and to promote the city.

Staff was directed to research the appropriate location and to return to the Commission with the following: existing plans for renovating the park, parking availability, cost of renovation (i.e. restrooms, fountains, electricity), and map of area.

VII. NEW BUSINESS

1. First Presbyterian Church of Milpitas - Facility Use on April 3, 1999 at Sinnott Park

First Presbyterian Church was requesting the use of Sinnott Park for their annual Easter Egg Hunt on April 3, 1999. As detailed in Resolution 6130, any group requesting the use of a City Facility for a special event with attendance in excess of 250 participants must be approved by the Parks, Recreation and Cultural Resources Commission. A copy of the application was enclosed in the Commission's packet for review and consideration.

MOTION to approve applicant's request for use of Sinnott Park for April 13, 1999.

M/S: Sandhu, Rabe

All Ayes

Absent: (3) Lind, Ortiz Jr. and Payne

2. Process for Park Reservations

At the December 7, 1998, meeting Commissioner Rabe requested staff report on the process used for park reservations due to park abuse concerns she observed at Dixon Landing Park. Due to Commissioner Rabe's absence at the January 4, 1999, PRCRC meeting, this item was tabled to the February 1, 1999 meeting. Enclosed in the Commission's packet for review were the park reservation rules & guidelines for rentals. A verbal report was given by Jennifer Schneider at the meeting.

Note, Receipt, and File.

3. Election of Officers

According to the Parks, Recreation and Cultural Resources Commission By-laws, Commission is required to elect a Chairperson and Vice-Chairperson each January for one-year term. Manager Schneider announced that Chairperson Payne was willing to Chair the Commission again if nominated.

Vice-Chairperson McGuire opened the floor for nominations of Chair.

Commissioner McGuire nominated Commissioner Sandhu. Commissioner Sandhu nominated Commissioner McGuire. Commissioner McGuire declined.

MOTION to elect Commissioner Sandhu as Commissioner Chair.

M/S: McGuire, Galang
All Ayes
Absent: (3) Lind, Ortiz Jr. and Payne.

Chairperson Sandhu opened the floor for nominations of Vice-Chair.
Commissioner McGuire nominated Commissioner Lind. Commissioner
Rabe nominated Commissioner Payne.

MOTION to elect Commissioner Payne as Vice-Chair.

M/S. Rabe, Galang
All Ayes
Absent: (3) Lind, Ortiz Jr., and Payne

VIII. OTHER BUSINESS

1. PROGRAM & STAFF REPORTS

Marsha Schneider, Recreation Services Manager reported on the following
Recreation Programs:

- Children's Memorial Day on April 29th at 11 a.m. which is a day to honor children.
- "Fishing In The City" on May 23rd at Ed Levin Park which is an event co-sponsored with the Santa Clara County Recreation Department. C
- Commissioner McGuire recommended that the fish be stocked several days in advance to ensure the fish will bite because if they are not acclimated to the water they will not.
- Relay For Life on January 25-26, 1999 which is an event co-sponsored with the American Cancer Society. This fundraising event is a 16 hour marathon.

2. SUB-COMMITTEE REPORTS

2.1 Parks/Trails None

2.2 Historical/Cultural Resources None

2.3 Recreation None

3. LIAISON REPORTS

3.1 City Council

Councilmember Dixon reported on the following City Council Agenda items:

- The City is getting ready with the City Hall Renovation CIP Project.
 - The water tank at the Parc Metropolitan.
- Irvine Company which will be located at McCarthy Ranch by Coyote Creek.
- Term limits for Commissions, Boards, and Committees.
 - McCarthy 237/880 Improvements.
 - Great Mall Tower.

3.2 Community Advisory Commission None

3.3 Senior Advisory Commission None

3.4 Planning Commission None

3.5 Youth Advisory Commission None

3.6 Milpitas Historical Society

Commissioner McGuire reported that at the January Historical Society meeting an update was given on the Alviso Adobe. He also reported on the Kozy Kitchen closure in which 200 were in attendance. He said The Kozy Kitchen would be recognized at the City Council meeting on February 2, 1999.

IX. ADJOURNMENT

There being no further business, Vice-Chairperson McGuire adjourned the meeting at 9:12 p.m.

Respectfully submitted,
Jennifer Schneider
Commission Recording Secretary

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CITY OF MILPITAS
PARKS, RECREATION & CULTURAL RESOURCES COMMISSION
Parks, Recreation and Cultural Resources Regularly Scheduled Meeting
January 4, 1999 - 7:00 p.m.
Milpitas Community Center, Conference Room 7/8
457 E. Calaveras Boulevard

I. CALL TO ORDER & PLEDGE

Chairperson Payne called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

Commissioners Present: Johnny Payne, Gurdev Sandhu, Robert McGuire, Ron Lind and Guadalupe Ortiz Jr.

Commissioners Absent: Cindy Walters, Linda Rabe, Alex Galang and Marjorie Schmitter

City Council Present: Patricia Dixon

Staff Present: Marsha Schneider, Recreation Services Supervisor; Steve Burkey, Associate Planner; Mike McNeely, City Engineer

Guests: Barbara Jewel, 1526 Braly

II. APPROVAL OF MINUTES

MOTION to recommend approval to the minutes of December 7, 1998 meeting as submitted.

M/S: McGuire, Sandhu

Ayes: (5) Payne, Lind, Sandhu, McGuire and Ortiz

Absent: (4) Rabe, Walters, Galang and Schmitter

III. CITIZENS' FORUM

Chairperson Payne invited members of the audience to address the Commission on any subject not on the agenda.

IV. PRESENTATIONS

None

V. ANNOUNCEMENTS

Commissioner McGuire reported on the Open Space Authority. They are in the process to begin plans to purchase a vast amount of land situated behind the hills in Gilroy, which is about 9,000 acres along with the Conservancy League. They are also looking into other purchases.

Marsha Schneider, Recreation Services Supervisor, reported on the following

items:

- Commissioner's Recognition Dinner is February 18, 1999, at the Sheraton Hotel on Barber Lane beginning at 6:30PM with no host cocktails and dinner at 7:00PM.
- CPRS Conference scheduled for February 18-21, 1999.

The following correspondence was made available to Commissioners:

- Quarterly California Preservation Publication
- Parks and Recreation Magazine, National Recreation and Park Association
 - National Playground Safety Institute Newsletter
 - Preservation Magazine, January/February 1999

VI. ADOPTION OF AGENDA

MOTION to adopt the agenda of January 4, 1999, as submitted.

M/S: Lind, Ortiz Jr.

Ayes: (5) Payne, Sandhu, Lind, McGuire and Ortiz Jr.

Absent: (4) Walters, Schmitter, Rabe and Galang

VII. OLD BUSINESS

1. Dog Park Status Report

On December 17, 1998, Cheryl Jackson, Neighborhood Services Manager, Marsha Schneider, Recreation Services Supervisor, Paul D. Romero, Director of Santa Clara County Environmental Resources Agency, Park and Recreation Department, and Allan La Fleur, Deputy Director, met to discuss the process required to establish a partnership between the County of Santa Clara and City of Milpitas to build a dog park at Ed Levin Park.

At this meeting, staff outlined the specific needs that had been solicited from the citizens of Milpitas request to investigate Ed Levin Park as a possible location. Mr. Romero was concerned that locating a dog park away from local parks would necessitate citizens driving to Ed Levin Park. Staff stated residents are now traveling as far away as Sunnyvale, Santa Clara and Hellyer Park to utilize these facilities and driving was not an issue. Mr. Romero mentioned three potential sites at Ed Levin Park and would forward a diagram of Hellyer Park for staff to review and agendize for the February 1, 1999, PRCRC meeting.

Barbara Jewel, 1526 Braly, stated her appreciation that the Commission is still in the process of locating a site for a dog park and she and many citizens of Milpitas are still very much interested in a dog park. She asked if Gill Park is being considered as a possible location. Marsha Schneider, Recreation Supervisor, stated that this park is very small and safety concerns is also a factor due to the proximity to the tot lot.

2. Hillcrest Heights Park

At the October 5, 1998, Parks, Recreation and Cultural Resources Commission meeting, Commissioner Rabe requested Hillcrest Heights Park be agendized for the November 2, 1998, PRCRC meeting. On November 2, 1998, Commissioner Payne recommended that the Commission look at Hillcrest Heights Park during the park tour to get some ideas that can be discussed at the December 7, 1998, PRCRC meeting. On December 7, 1998, Commissioner Rabe requested that this matter be agendized for the January 4, 1999, PRCRC meeting.

Commissioner Ortiz Jr. motioned to have this item re-agendized to the February 1, 1999, PRCRC meeting due to the absence of Commissioner Rabe.

Councilmember Dixon wanted to clarify that the area being discussed was the Jack Shenk triangular piece and not the entire park.

M/S: Ortiz Jr., McGuire

All Ayes

Absent: (4) Schmitter, Galang, Walters and Rabe

VIII. NEW BUSINESS

1. Youth Sports Grant Request

Included in the Commission's packet for review and consideration is one group Youth Sports Grant Application submitted on behalf of Milpitas Little League North organization requesting funds to be used to offset a one-time cost of purchasing stands for the Public Announcement System and break away bases, which soon will be required by the Little Leagues insurance company.

This application falls within the guidelines, under the section, "Funding consideration will be given", page 3, item #4 states; "To one-time activities or capital equipment purchases designed to address a significant need or problem which the organization cannot routinely finance."

Due to the absence of a representative from the Milpitas Little League North organization, this item has been re-agendized for the February 1, 1999, PRCRC meeting.

2. Process for Park Reservations

Ms. Schneider, requested that this item be re-agendized for February 1, 1999, PRCRC meeting due to the absence of Commissioner Rabe. Ms. Rabe had requested this information along with a park diagram indicating which parks are designated as tot lots and those for older children.

3. Parc Metropolitan

On September 1, 1998, after considering the recommendations of the PRCRC and the Planning Commission, the City Council approved the

"Parc Metropolitan" Planned Unit Development-a 450 unit residential project located on the south side of Curtis Avenue, proposed by the RecreAction Group of Companies (RGC) and the Calprop Corporation. Besides the proposed condominiums and apartments, the subject project also included the dedication of three park sites to the City. The "East Park" which is 2.1+ acres at the east end of the project next to the UPRR with a small "panhandle" extending along Curtis Avenue, is a possible location for an emergency water pump station. The submitted plans include a sheet that illustrates how a pump station building could be accommodated in the Northeast corner of the East Park. Because those plans indicated that a pump station at that location would have negligible impacts on the recreational usability of the East Park, staff has recommended that the City approve the design alternative that accommodates the pump station.

The following was submitted as park improvement design plans subject to the following for approval:

1. All of the proposed trees shall be 24' box specimens.
2. Fences located along the boundaries of the public parks and adjacent residential areas are private improvements and not part of the park improvements.
3. The pedestrian opening and gate at the northwest corner of the West Park is to be eliminated.
4. Pedestrian opening in the 3'9" perimeter fencing for the West and Middle Parks are to be 6' wide.
5. The 3'9" decorative metal fencing on south side of Middle Park (next to Private Street with parallel parking) is to be eliminated.
6. The applicants shall adjust the property line between the Middle Park and private recreation building so that it follows the edge of paving.
7. Prior to approval of park improvement construction plans the applicant shall submit the following for City staff approval:
 - Details of proposed paving, light fixtures, barbecues, and flagpoles that clearly indicate specific design, material and color.
 - The architectural plans for the restroom building in East Park.
8. These plans are subject to revision by staff where necessary for maintenance considerations.
9. If the City approves the construction of an emergency well pump station at the East Park, the development plans for that park will be

appropriately revised to accommodate that facility. The revised plans are to conform to the basic designs scheme indicated in these plans and are subject to review and approval by City staff.

Commissioner McGuire was concerned of the age of the trees that are to be planted in the 24" box specimens. A representative from Calprop Corporation ensured that there would be a variety in size of the trees to be planted.

Councilmember Dixon inquired why there is a flagpole in the diagram. Steve Burkey, Associate Planner, indicated that the homeowners might be using it for ceremonial purposes, or area to accommodate a public art. Mike McNeely, City Engineer, indicated that this area is actually the responsibility of the Homeowners Association. Commissioner Sandhu was concerned with the type of trees that would be planted. Mr. Smith informed the Commission that there are no plans of using any type of fruit trees because of the potential problems of fruit littering the areas and the potential for being thrown.

Commissioner Lind inquired whether this issue of pump station would return for review of the PRCRC. Mr. Burkey believes that this item will not be brought back providing there are no major changes. The project would be brought to the City Council along with proper reviews. Ms. Dixon inquired which 3 sites were being considered for the pump station. Mr. McNeely noted the current Gibraltar site which houses the above the ground tanks isn't adequate for a pump station. This suggested location is due to the accessibility of the current distribution system, which is the San Francisco water source.

Motion to approve the proposed park improvement design plans and recommend approval to the City Council subject to the staff recommended conditions.

M/S: McGuire/Ortiz, Jr.

All Ayes

Absent: (4) Walters, Schmitter, Rabe and Galang

IX. OTHER BUSINESS

1. PROGRAM & STAFF REPORTS

Note, receipt and file.

2. SUB-COMMITTEE REPORTS

Parks/Trails

None

2.1 Historical/Cultural Resources

None

2.2 Recreation

None

3. LIAISON REPORTS

3.1 City Council

Councilmember Dixon reported the appointment of Evelyn Chua to the Planning Commission. All the active projects are still going along with the Great Mall renovation project with a few revisions to the plans. Commissioner McGuire inquired whether there would be adequate parking which reflect the renovation of the mall. Councilmember Dixon stated that they have several options and are currently researching which would best fit the needs of the mall.

3.2 Community Advisory Commission

None

3.3 Senior Advisory Commission

None

3.4 Planning Commission

None

3.5 Youth Advisory Commission

None

3.6 Milpitas Historical Society

The Historical Society will be meeting in the Community Room at the Library on January 13, 1999. The scheduled guest speaker is Gill Sanchez.

X. ADJOURNMENT

There being no further business, Chairperson Payne adjourned the meeting at 8:00 p.m.

Respectfully submitted,
Rosana Cacao
Commission Recording Secretary

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CITY OF MILPITAS
PARKS, RECREATION & CULTURAL RESOURCES COMMISSION
Regularly Scheduled Meeting - September 14, 1998 - 7:00 p.m.
Milpitas Community Center, Auditorium
457 E. Calaveras Boulevard

I. CALL TO ORDER & PLEDGE

Chairperson Payne called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

Commissioner Present:

Johnny Payne, Ron Lind, Gurdev Sandhu, Cindy Walters, Guadalupe Ortiz Jr.
Linda Rabe and Alex Galang

Commissioners Absent:

Robert McGuire and Marjorie Schmitter

City Council Present:

Patricia Dixon

Staff Present:

Cheryl Jackson, Neighborhood Services Manager; Marsha Schneider, Recreation Supervisor; Bonnie Greiner, Recreation Supervisor; Lynette Wilson, Cultural Arts Coordinator; Valerie Barone, Principal Planner; Steve Burkey, Associate Planner; Carol Randisi, Senior Supervisor; Chrissy Rodriguez-Vigil, Child Care Coordinator;

Public:

Dorothea Randolph, 1625 Roger Street; Herberth Holloway, 335 Coelho Street; Patrick Fay, 380 Bixby Drive; Neil Mach, 473 Matthew; Kerri Van Aken, 1613 Butano, Stiv Ostenberg, 335 Silvera Street; Carla Moss, 186 Beresford Court; Greg Haas, 790 Rivera Street; Doug Traina, 1564 David Lane; Patty Roberts, 1795 Conway Street; Alex Noguera, 377 Washington Drive;

II. APPROVAL OF MINUTES

MOTION to recommend approval to the minutes of August 3, 1998 meeting as submitted.

M/S: Lind, Ortiz Jr.

Ayes: (7) Payne, Lind, Sandhu, Walters, Ortiz Jr., Rabe and Galang

Absent: (2) McGuire and Schmitter

III. CITIZENS FORUM Chairperson Payne invited members of the audience to address the Commission on any subject not on the agenda. There were no requests.

IV. PRESENTATIONS

Dave Masucci, Director of Student Support Services for the Milpitas Unified School District, gave an overview of this newly created position. He explained that his main job responsibility is linking the school district with the community at large to maximize the combined resources of these agencies for infants through high school students programs. He indicated that he has met with city staff regarding the Stay & Play Afterschool Program and proposed Teen Center Programs and looks forward to working with these groups to enhance programs for youth in Milpitas.

Julie Cherry, President of Milpitas Alliance For The Arts, gave an overview of the different activities they have been involved with (i.e. Summer Concert Series Food Sales, Art & Wine Festival, 4th of July, Cultural Exchange with Kukizaki, Talent Show, Mervyn's benefit). She explained that the Community Foundation of Silicon Valley is willing to provide grants for cities to increase Cultural Arts Programs in the Silicon Valley. The Milpitas Alliance For The Arts would like to increase cultural arts awareness by hosting a series of workshops in Milpitas (every other month). The following are a variety of topics the group would like to present at the workshops: How to become a Non-Profit organization, Fundraising for Non-Profit Groups and Technical Assistance. Julie expressed the need for the City to develop a Cultural Plan which would include the following elements: a developed clear vision for Cultural Arts, a survey of the community needs, and possible resources for grants and funding. She also said that developing a Cultural Plan would assist in avoiding duplication of efforts and would combine resources of a variety of cultural arts groups. Julie suggested working with the Parks, Recreation and Cultural Resources Sub-committee to develop a Cultural Plan.

Commission recommended that this item be agendaized for the October 5, 1998, PRCRC meeting to discuss the possibility of developing a Cultural Plan.

V. ANNOUNCEMENTS

Marsha Schneider, Recreation Services Supervisor, reported on the following items:

- Sweet Adelines will be performing on October 3, 1998 at 2 p.m. Any Commissioners interested in attending should contact Lynette Wilson, Cultural Arts Coordinator at (408) 942-2397.
- California Register for Historical Resources will be offering a workshop on 9/25th in Palo Alto.
- The Kite Flying Contest report will be agendaized at the October 5, 1998 meeting due to Commissioner McGuire's absence (vacation).

The following correspondence was made available to Commissioners:
Preservation Sept/Oct 1998 Issue, a letter from The National Alliance of
Preservation Commissions thanking staff for completing the United States
Preservation Commission Identification Project Survey, Historical Preservation
Forum Publication Summer 1998 Issue, Thank You letter for renewing
membership to the Historical Preservation Forum.

VI. ADOPTION OF AGENDA

MOTION to adopt the agenda of September 14, 1998 as submitted.

M/S: Lind, Walters, BR> All Ayes

Absent: (2) McGuire and Schmitter

VII. OLD BUSINESS

1. Youth Sports Assistance Fund

**Applications - Carla Ford, Spencer Ford, Evan Meisner, Henessey
Getuiza, Zasha Getuiza, Neshel Getuiza, Corina Blas, Ricky Blas,
Douglas Barnett, Kelly Schaub and Randall Vance Jr.**

On June 23, 1998, the Milpitas City Council approved and appropriated \$6,000.00 for the Youth Sports Assistance Fund for the 1998-99 budget year. Included in the Commission's packet for review and consideration were eleven Youth Sports Assistance applications submitted on behalf of Carla Ford, Spencer Ford, Evan Meisner, Henessey Getuiza, Zasha Getuiza, Neshel Getuiza, Corina Blas, Ricky Blas, Douglas Barnett, Kelly Schaub and Randall Vance Jr., all of whom are members of the United States Amateur Confederation of Roller Skating. Each member was requesting \$500 to attend the 1998 US Roller Skating Championship to be held on August 1-7, 1998, at the Selland Arena in Fresno, California. The funds request were used to help defray travel and hotel accommodation expenses. All applicants were present at the meeting and the individuals displayed their medals and ribbons which were received at the recent competition.

MOTION to recommend to City Council that the following individuals be awarded \$250 to offset costs to attend the 1998 US Roller Skating Championship which was held August 1-7, 1998: Carla Ford, Spencer Ford, Evan Meisner, Henessey Getuiza, Zasha Getuiza, Neshel Getuiza, Corina Blas, Ricky Blas, Douglas Barnett, Kelly Schaub and Randall Vance Jr.

M/S: Rabe, Sandhu

All Ayes

Absent: (2) McGuire and Schmitter

Cheryl Jackson, Neighborhood Services Manager, reported that the PRCRC recommendation would be forwarded to the City Council at the

October 6, 1998, City Council meeting.

2. Dog Park Feasibility Study

On January 6, 1997, staff was directed to complete a feasibility report on the possibility of a dog park in Milpitas which would include possible sites, costs, and operational issues. Because of the significant staff turn over in Recreation Services, no report was completed.

At the PRCRC meeting on May 4, 1998, this assignment was given to Marsha Schneider, Recreation Services Supervisor, with directions to complete the feasibility report on the dog park and to report back to the Commission at it's September 14, 1998 meeting. On June 1, 1998, Marsha Schneider met with Laura Morales, Maureen Johnson and Barbara Drewel for a brainstorming session to discuss the needs of the potential users of the park. Included in the Commissions packet was a copy of the feasibility study outlining the site requirements, possible site locations, pros and cons, financial impact and different options. Marsha Schneider, Recreation Services Supervisor, gave a presentation on the feasibility report and reviewed with the Commission.

Patrick Fay, 380 Bixby Drive, spoke in opposition to a dog park and felt it was unfair to build a dog park when the city doesn't have facilities for Roller Bladers.

Neil MacKenzie, President of Sunnyhills Improvement Association, was opposed to having a dog park at Augustine Park. He was concerned about the recommended site due to the following concerns: parking, noise, lack of open space and security of the children. He felt that having a dog park would eliminate the neighborhood feel of the park.

Kerri Van Aken, 1613 Butano, spoke in favor of a dog park. She said she goes to Sunnyvale on a regular basis and spends all her money in Sunnyvale because of this fact. She felt that Milpitas needs a place for dogs to run and suggested working in collaboration with the schools to find a feasible location like Sinnott Park. She said that having a dog park would be safer for the entire community. She also felt the dog park could possibly do without electricity.

Dorothea Randolph, 1625 Roger Street, a 36 year resident spoke in opposition of having a dog park at Augustine Park. She felt parking was too limited at this site. She said that the neighbors have worked hard to fix up the park and she do not want to see it ruined with a dog park.

Stiv Ostenberg, 335 Silvera Street, spoke in favor of the Dog Park. He felt a dog park is needed in Milpitas because both dogs and owners need a place to socialize and exercise. He currently drives to Sunnyvale to run his dog and reported that, at any given time of the day, the Sunnyvale location has between 10-15 people utilizing the park. He didn't feel that electricity

is a vital element of a dog park and that the dog owners would be able to function without this option.

Doug Traina, 1564 David Lane, spoke in favor of the dog park. He also agreed that some of the items on the wish list for a dog park would not be necessary and would assist in minimizing costs. He felt that residents shouldn't have misconceptions about a dog park threatening the safety of children because the park is fenced in and doesn't allow dogs to run free.

Greg Haas, 790 Rivera Street, spoke in favor of the dog park. He reported that he currently travels to Hellyer Dog Park 4-5 times a week and felt the cities surplus monies could go towards this project. He suggested considering other options (i.e. Hellyer Dog Park which is a joint venture/pilot program with the county).

Carla Moss, 186 Beresford Court, spoke in favor of the dog park and urged the Commission to proceed with the project. She said she currently takes her dog to the Pleasanton Dog Park and would be willing to pay a nominal fee to attend a dog park.

Betty Roberts, 1795 Conway Street, (Sunnyhills Resident) was opposed to a dog park at Augustine Park because of the limited space. She suggested developing a dog park from the ground up and looking for vacant lots so that neighborhood parks are not effected.

Alex Noguera, 377 Washington Drive, spoke in favor of the dog park. He said dog owners at dog parks are very responsible and follow the rules. He also explained that in his experiences with the Sunnyvale dog park, children have been very responsive and enjoy watching the dogs.

It was the Commissions' consensus that there is a need for a dog park in Milpitas. However, the Commission expressed concerns about where to locate a dog park due to limited available space, parking and noise concerns at existing park sites.

Commissioner Lind questioned if staff has recently completed an assessment of City Parks and how they are utilized. Cheryl Jackson, Neighborhood Services Manager, explained that when staff worked on the dog park feasibility study they consulted both Parks staff and Recreation staff with regards to City sponsored programs and Youth Sports uses. However, she was unaware of any recent Park Usage Studies.

Carol Randisi, Senior Parks Supervisor, explained that when she completed the Skateboard Park Feasibility Study, the report indicated whether a park was passive or active. She said that the passive parks tend to be smaller neighborhood parks which don't have the space necessary for a dog park. Carol reported that a Parks & Recreation Facility Needs Study Report was completed in 1992 which outlined the needs for parks.

Council member Dixon questioned if staff investigated the possibility of a joint venture with the County at the Ed Levin site. Staff explained that at the time the report was completed, they were not aware of the Hellyer Dog Park and did not research such a possibility. Council member Dixon suggested contacting Jim Coran with the County to inquire about the possibility of a joint venture between the city and county.

MOTION to recommend that staff research the possibility of a collaborative effort between the City and the County for a Dog Park and to report back to the Commission with a status report at the December 7, 1998 PRCRC meeting. M/S: Lind, Rabe All Ayes Absent: (2) McGuire and Schmitter

3. Review Proposed "Parc Metropolitan" PUD conceptual park improvement plans

At its May 4th and June 1st meetings, the Commission reviewed the General Plan Amendment (GPA 1998-2) and the Conceptual Landscape Plans for Planned Unit Development (PUD No. 75 - "Parc Metropolitan") proposed by the RecreAction Group of Companies (RGC) and the Calprop Corporation for a high density residential project located on the south side of Curtis Avenue. Besides the proposed condominiums and apartments, the subject project also included 3.6 acres of public park. After considering the recommendations of the PRCRC and the Planning Commission, the City Council approved the GPA on June 16th and adopted its related Zone Change on June 23rd. Those actions established the basic size and configuration of the three public parks to be located on the subject site.

On September 1st, the City Council approved PUD No. 75 and its associated tentative map, which includes the dedication of the following three park sites to the City: 1) 2.1+ acres at the east end of the project next to the UPRR with a small "panhandle" extending along Curtis Avenue (a.k.a. "East Park"); 2) 0.5 acre on the east side of Comet Drive (a.k.a. Middle Park"); 3) 1.0 +acre on Curtis Avenue between Comet and the SPRR (a.k.a. "West Park").

One of the PUD Conditions of Approval requires the applicants to submit park improvement plans to the Council for approval following review and recommendation by the PRCRC. Prior to preparing and submitting more detailed improvement design plans to the PRCRC, the applicants would like to have the Commission give some "preliminary feed-back" on the public park landscape & improvement concepts that were presented in the PUD plans. This would allow them the opportunity to incorporate the Commission's comments and concerns into the improvement design plans (versus just presenting the improvement plans to the PRCRC at a later date and hoping that there are no significant problems).

Steve Burkey, Associate Planner and Bill Smith, the applicant's landscape

architect were at the meeting and reviewed in detail the conceptual park plans. Council Member Dixon requested that one of the parks incorporate a cherry tree orchard/setting in honor of our Sister City, Kukizaki which were incorporated into the middle park and eastern park areas.

Commissioner Lind questioned if the architects had considered the addition of a basketball court to the development. Bill Smith explained that noise was the factor that deterred them from incorporating a basketball court into this development. Council member Dixon felt that the YMCA was in walking distance if the residents choose to play basketball.

Commissioner Sandhu asked who was responsible for the maintenance of the Parks. Staff explained that the city would maintain the landscaping areas and the Homeowners Association would be responsible for private park areas and linear strings.

MOTION to recommend approval to City Council the proposed conceptual plans with the addition of barbecues to the "East Park".

M/S: Lind, Ortiz Jr.

All Ayes

Absent: (2) McGuire and Schmitter

4. Cultural Arts Support Program - Review of Guidelines

At the request of the Commission, this item was agendaized to provide clarification of some of the existing areas in the current Cultural Arts Support Program Application Packet. At the June 1, 1998, Parks, Recreation and Cultural Resources Meeting, this item was tabled to the July 6, 1998 Parks, Recreation and Cultural Resources meeting to allow for input from Commission Schmitter. At the July 6, 1998, Parks, Recreation and Cultural Resources Meeting, Commission identified topics and suggested changes to the Cultural Arts Support Program Application Packet. Staff requested that Commission turn in any additional suggestions to Lynette Wilson, Cultural Arts Coordinator, by the end of July. The following topics were identified as suggestions: 1) Limit the number of times groups/individuals can apply for Arts Development grant to three times in a ten year span; 2) Addition of one-time funding of Arts Development Projects; 3) Limit number of times groups/individuals can apply for Cultural presentation grant to a maximum of five times in a ten year span; 4) Limit groups/individuals ability to apply for one type of grant; 5) Firm policy of not accepting or reviewing grants that are late or incomplete; 6) Accepting faxed or e-mailed applications. Included in the Commission's packet was the requested staff report outlining the pros and cons of the identified areas and staff recommendations. Lynette Wilson, Cultural Arts Coordinator, gave an overview of the proposed changes and staff recommendations.

Below is a listing of the proposed changes and recommendations from the

PRCRC Commissioners:

1. Limit number of times Individuals/Groups can apply for Arts Development (AD) grant to three times in a Ten year span. Staff was asked to modify the grant guidelines to limit the number of times individuals/groups can receive (AD) funds to three times in ten years. This restriction was already stated in the policy, however, staff recommended rewording this guideline for further clarification.

MOTION to retain the existing wording and policy which limits the number of times Individuals/Groups can apply for Arts Development Grants to three times in a ten year span. M/S: Lind, Rabe

All Ayes

Absent: (2) McGuire and Schmitter

2. Addition of one-time Funding of Arts Development Projects in the amount of \$1,000.

Commissioner Rabe felt it was very important to encourage local artists to display their art and suggested funding these individuals \$500 rather than \$1000. She didn't feel it would be difficult to locate display space either at City facilities or the library.

MOTION to recommend to City Council the addition of one-time funding of Arts Development Projects in the amount of \$500 to Milpitas Artisans. M/S: Rabe, Lind

All Ayes

Absent: (2) McGuire and Schmitter

3. Limit number of times individuals/groups can apply for Cultural Presentation (CP) Grants to a maximum of Five (5) Times in a Ten (10) Year Span. Commissioner Rabe was opposed to restricting the amount of times an applicant can apply for this type of grant.

MOTION to retain the existing policy which does not limit the number of times an individual/group can apply for a Cultural Preservation Grant. M/S: Lind, Walters All Ayes Absent: (2)

McGuire and Schmitter

4. Limit Individuals/Groups ability to apply for one (1) type of grant. Larry Voellger, The Milpitas Alliance For The Arts, spoke in opposition of limiting the funding to one type of grant a year

because he felt some groups may qualify for both types of grants (especially newly formed organizations). He felt that leaving the option open to the discretion of the PRCRC Commission was more appropriate.

Commissioner Rabe said that the Commission should have a firm policy and be consistent with all groups. She felt groups should choose the category which best fits the need of their group.

MOTION to recommend to City Council that applicant/group may receive only one grant per year. Applicant/group should choose the category that best fits their needs based on the requirements on each category. Also, a contact person on an application may represent no more than one funding request. M/S: Rabe, Ortiz Jr.

Ayes: (6) Payne, Sandhu, Walters, Ortiz Jr., Rabe and Galang

Nayes: (1) Lind

Absent: (2) McGuire and Schmitter

5. Firm policy of not accepting or reviewing grants that are late or incomplete. Commission felt that applications that are late or incomplete should not be reviewed by the Commission.

MOTION to recommend that staff adhere to the policy stating that no applications will be accepted if they are late or incomplete. M/S:

Rabe, Sandhu

All Ayes

Absent: (2) McGuire and Schmitter

6. Accepting Faxed or e-mail applications.

MOTION to recommend to City Council that the Cultural Arts Support Program Guidelines read, "Due to the amount of supporting material required with the application packets, faxed or e-mailed applications will not be accepted." M/S: Lind, Ortiz Jr.

All Ayes

Absent: (2) McGuire and Schmitter

MOTION to clarify on the Cultural Arts Support Program application that Limited Facility Usage under in-kind services available to read: "Limit 2 consecutive days of city facility use (24 hours total).

M/S: Lind, Sandhu

All Ayes

Absent: (2) McGuire and Schmitter

MOTION to include the Community Center's marquee as part of the specialized equipment and facility use for the Cultural Arts Grant Support Guidelines. M/S: Rabe, Ortiz Jr.

All Ayes

Absent: (2) McGuire and Schmitter

MOTION to implement the completion of a mid-year and final report to replace the existing currently required narrative mid-year and final report to better evaluate the spending and documents groups of their funded projects/events.

M/S: Rabe, Ortiz Jr.

All Ayes

Absent: (2) McGuire and Schmitter

MOTION to include a Proposed/Activity Budget form in the Cultural Arts Grant Support Program application packet for applicants to document proposed spending of requested funds.

M/S: Lind, Ortiz Jr.

All Ayes

Absent: (2) McGuire and Schmitter

Cheryl Jackson, Neighborhood Services Manager, explained that staff has created forms that will assist the PRCRC Commission in determining which groups to fund based on which groups have followed the guidelines and provided proper documentation of spending.

VIII. NEW BUSINESS

1. Child Care Grant Application Request - Martelle Perez

On June 23, 1998, City Council approved \$2,500 for the Child Care Assistance Fund for the 1998-99 budget year. Martelle Perez, a Milpitas based family day care provider, was requesting support toward further development of early childhood education accreditation through the National Association for the Education of Young Children (NAEYC) and her home daycare business. The goal of the accreditation is to improve the quality of care and education for young children.

MOTION to recommend approval to City Council for Martelle Perez, for \$250 to offset costs to receive accreditation. M/S: Rabe, Ortiz Jr.

All Ayes

Absent: (2) McGuire and Schmitter

2. Coyote Creek Access Project (3) and Coyote Creek (4174) and Berryessa Creek (4175) Feasibility Studies

Three trail projects are identified in the 1998-99 Capital Improvement Program funded by City Council in June, 1998 and are currently in progress: the Coyote Creek Trail Corridor Feasibility Study, the Berryessa Trail Corridor Feasibility Study and the Coyote Creek Trail Access project. The purpose of the report is to provide the Commission with an overview of the feasibility findings for each alignment including the opportunities and constraints, a brief summary of alignment alternatives and implementation strategies including estimates and next steps.

Carol Randisi, Senior Parks Supervisor, reported that the Parks & Trails Sub-Committee met prior to the meeting to review the feasibility study plans and provide feedback. She also explained that these projects are currently 40% completed and will be returning to the PRCRC Commission at the December 7, 1998 meeting.

3. Planned Unit Development Park Improvement Fee Adjustment

The amount of money collected by the City for residential Planned Unit Development (PUD) park improvement fees underestimates actual costs by \$92,000 per acre. Staff was proposing an adjustment from the current park improvement fee of \$80,000 to \$172,000 per acre.

The City has historically required residential PUDs to either provide "improved" parkland or pay a PUD park improvement fee for any required parkland not being improved by the development. The PUD "park improvement fee" is different from the "parkland dedication in-lieu fee."

The parkland dedication in-lieu fee is applied to all residential subdivisions, under the subdivision ordinance, when the development provides less than the required amount of parkland. It reflects only the cost of the land; it does not incorporate improvement costs. The PUD improvement fee is intended to reflect the improvement cost on a per acre basis.

Since 1987, City staff has been collecting \$80,000 per acre as the park improvement fee. Engineering Division staff estimates the current cost of improving one acre of park at \$172,000 per acre. This amount is based on recent experience developing the Hetch-Hetchy park trail. It is considered to represent a "basic" improvement level - landscaping, irrigation, paving & lighting (see cost breakdown enclosed in the agenda packet).

Historically, the City has accepted "improved" parks as one of the trade-offs for granting the zoning flexibility offered through a PUD. The Parktown (PUD) approved in 1966) is a good example of a development providing improved City parks in exchange for narrower streets and smaller lots. As time went by, issues arose when smaller PUDs could not provide the improved park land. City records indicate that around 1977 the City began collecting a PUD park improvement fee when all the required parkland and park improvements were not provided on site.

How the PUD park improvement fee was historically calculated is unclear. City records indicate that in 1977, the first time the City collected this fee, it was \$60,000 an acre. In 1987, it increased to \$80,000 per acre. There has been no increase since 1987. It appears, however, that the original fees underestimated the true cost for constructing one acre of simple park improvements.

While the City Council has historically approved the trade-off of improved parks (either money or in actuality) for more flexible zoning, the fee amount has always been determined by staff. Staff can find no records that the Council has ever set or acknowledged the cost per acre.

Valerie Barone, Principal Planner, gave an overview of this item and explained the following reasons for adjusting the PUD: 1) Developers use the PUD park improvement fee, as a way to provide a "public benefit not otherwise attainable through the strict application of the Zoning regulations." If the developer is uncomfortable with the fee, he/she may propose to demonstrate the project's public benefit through some other means.; 2) The goal behind the fee is to allow the City to develop the parkland bought with the project's parkland in-lieu fee. If the City continues to collect less than the actual improvement cost, this goal will not be met.; 3) The Council retains the discretion on a case-by-case basis to determine if a project's proposed public benefit is adequate to allow the Council to approve the PUD. Given this discretion, the Council can adjust the fee if it determines a lesser amount would provide adequate public benefit. Staff explained that this item will be agenda item 10 for the October 6, 1998 City Council meeting.

MOTION to recommend to City Council adjusting the PUD improvement fee, effective immediately to reflect actual costs of \$172,000/acre.

M/S: Lind, Rabe

All Ayes

Absent: (2) McGuire and Schmitter

4. Referrals to the Parks, Recreation & Cultural Resources Commission

Enclosed in the Commission's packet was a memo from Valerie Barone, Principal Planner, outlining the proper guidelines for referrals for the Parks, Recreation and Cultural Resources Commission. Valerie Barone was present at the meeting and reviewed the memo. She explained that this memo was distributed and explained to the entire Planning Staff to ensure that the PRCRC is informed of, and has the chance to comment on, all development projects and regulatory changes that have the potential to impact the City's parks, recreation programs, or cultural resources.

Note, receipt and file.

Commissioner Rabe suggested that the Planning Staff prepare a summary

report on Planning Items that would assist in keeping the Commission on the status of existing and upcoming projects which may affect the PRCRC.

Planning staff will forward the information to Marsha Schneider, Recreation Supervisor, and will be included in the PRCRC packets.

IX. OTHER BUSINESS

1. PROGRAM & STAFF REPORTS

Note, receipt and file.

2. SUB-COMMITTEE REPORTS

1 Parks/Trails

sioner Rabe informed the Commission that the sub-committee met prior to the meeting for a presentation on the Coyote Creek Access Project (4185) and Coyote Creek (4174) and Berryessa Creek (4175) Feasibility Studies.

Historical/Cultural Resources

None

Recreation

3. LIAISON REPORTS

City Council

Council member Dixon gave an update on the status of the Civic Center and explained that the City is currently under negotiations with Shapell Industries. She also reported that the

Great Mall will be spending between 75-80 million to renovate the mall. **3.2 Community Advisory Commission**

None

3.3 Senior Advisory Commission None

3.4 Planning Commission None

3.5 Youth Advisory Commission None

3.6 Milpitas Historical Society None

ADJOURNMENT There being no further business, Chairperson Payne adjourned the meeting at 10:08 p.m.

Respectfully submitted,

Jennifer Schneider

Commission Recording Secretary

CITY OF MILPITAS
PARKS, RECREATION & CULTURAL RESOURCES COMMISSION
Regularly Scheduled Meeting - August 3, 1998 - 7:00 p.m.
Milpitas Community Center, Conference Room 7 & 8
457 E. Calaveras Boulevard

I. CALL TO ORDER & PLEDGE

Chairperson Payne called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

Commissioners Present: Johnny Payne, Ron Lind, Gurdev Sandhu, Cindy Walters,
Guadalupe Ortiz Jr., and Alex Galang

Commissioners Absent: Linda Rabe, Robert McGuire, and Marjorie Schmitter

City Council Present: Patricia Dixon

Staff Present: Cheryl Jackson, Neighborhood Services Manager;
Marsha Schneider, Acting Recreation Supervisor

II. APPROVAL OF MINUTES

MOTION to recommend approval to the minutes of July 6, 1998 meeting as submitted.

M/S: Lind, Sandhu

Ayes: (6) Payne, Lind, Sandhu, Walters, Ortiz Jr. and Galang

Absent: (3) McGuire, Rabe and Schmitter

III. CITIZENS FORUM

Chairperson Payne invited members of the audience to address the Commission on any subject not on the agenda. There were no requests.

IV. ANNOUNCEMENTS

Marsha Schneider, Acting Recreation Services Supervisor, reported on the following items:

- The Fat Boy Display event will be held on Saturday, August 8, 1998 at 1 p.m. with light refreshments being served. The Cultural Resources sign has been installed and the Mayor will be presiding over the event. A representative from Excel Exhibits, the company who designed the display case, will be at the event in recognition of their display donation.

- As requested by Commissioner Rabe, the City has been added to the American Trails, National Trails Symposium and California Preservation Foundation mailing lists.

The following correspondence was made available to the Commissioners: postcard from Commissioner Rabe, League of California Cities Conference Registration at the (Double Tree Hotel in Monterey 8/26 - 8/28, Forum News, Preservation Magazine, 52nd National Preservation Conference (Georgia 10/20 - 10/25) and Summer 1998 Intercultural Press Publication.

Staff introduced June Catalano, Assistant City Manager. June gave a brief background of her prior work experience. She also invited the Commissioners to feel free to meet with her individually. Staff will provide business cards to the Commission at the next meeting. Cheryl Jackson, Neighborhood Services Manager, also explained that June oversees the Planning Division and is aware of the issues the PRCRC has raised; and she is looking forward to working with her.

Chairperson Payne reminded the Commissioners that the September PRCRC meeting would be on September 14, 1998, due to the Labor Day holiday.

V. ADOPTION OF AGENDA

MOTION to adopt the agenda of August 3, 1998 as submitted. M/S: Lind,
Walters

All Ayes

Absent: (3) McGuire, Rabe and Schmitter

VI. NEW BUSINESS

1. Youth Sports Assistance Fund Applications -Carla Ford, SpencerFord, Evan Meisner, Henessey Getuiza, Zasha Getuiza, Neshel Getuiza, Corina Blas, Ricky Blas, Douglas Barnett, Kelly Schaub and Randall Vance Jr.

On June 23, 1998, the Milpitas City Council approved and appropriated \$6,000.00 for the Youth Sports Assistance Fund for the 1998-99 budget year. Included in the Commission's packet for review and consideration were eleven Youth Sports Assistance applications submitted on behalf of Carla Ford, Spencer Ford, Evan Meisner, Henessey Getuiza, Zasha Getuiza, Neshel Getuiza, Corina Blas, Ricky Blas, Douglas Barnett, Kelly Schaub and Randall Vance Jr., all of whom are members of the United States Amateur Confederation of Roller Skating. Each member was requesting \$500 to attend the 1998 US Roller Skating Championship to be held on August 1-7, 1998, at the Selland Arena in Fresno, California. The funds request were used to help defray travel and hotel accommodation expenses.

The Youth Groups which have historically applied for and received funds

have included: PAL Football, PAL Soccer, Little League North, Little League South and various individuals.

Marsha Schneider, Acting Recreation Supervisor, informed the Commission that the Youth Sports Assistance Application guidelines indicate that the an applicant or representative must be present in order for the request to be considered. However, due to the dates of the competition , no representatives or applicants were present.

Council member Dixon questioned why the applications were not agendized for the July 6, 1998, PRCRC meeting. Staff indicated that the eleven applications were not received until after the July 6, 1998, meeting. MOTION to continue this matter to the September 14, 1998, meeting to allow an opportunity for the applicants to attend the Commission meeting.

M/S: Lind, Walter

All Ayes

Absent: (3) McGuire, Rabe and Schmitter

2. First Presbyterian Church of Milpitas - Facility Use on September 27, 1998 at Sinnott Park

First Presbyterian Church requested the use of Sinnott Park for a church picnic on September 27, 1998. As detailed in Resolution 6130, any group requesting to use a City Facility for a special event with attendance in excess of 250 participants, must be approved by the Parks, Recreation and Cultural Resources Commission. A copy of the event application providing details of the event was enclosed in the agenda packet for review. Staff indicated that the parking in this area would not be impacted due to this event because the participants would be walking from the church parking lot nearby.

MOTION to recommend approval of First Presbyterian Church of Milpitas - Facility Use on September 27, 1998 at Sinnott Park for a church picnic.

M/S: Walters, Lind

All Ayes

Absent: (3) McGuire, Rabe and Schmitter

VII. OTHER BUSINESS

1. PROGRAM & STAFF REPORTS

Note, receipt and file.

2. SUB-COMMITTEE REPORTS

2.1 Parks/Trails None

2.2 Historical/Cultural Resources None

2.3 Recreation None

3. LIAISON REPORTS

3.1 City Council Council member Dixon announced that CEPAC would be included in the Earth Quake Preparedness Program in conjunction with the Milpitas Unified School District. She also reported that the Milpitas Bobby Sox Complex hosted the Bobby Sox All Stars which was extremely successful. At this event, Council member Dixon reported that the new concession stands and bathrooms were available for the public. She said the City Council would be meeting on Tuesday, August 4, 1998, regarding the volume garbage rates and welcomed Commissioner comments on this item.

3.2 Community Advisory Commission None

3.3 Senior Advisory Commission None

3.4 Planning Commission None

3.5 Youth Advisory Commission None

3.6 Milpitas Historical Society None

ADJOURNMENT

There being no further business, Chairperson Payne adjourned the meeting at 7:17 p.m.

Respectfully submitted,
Jennifer Schneider
Commission Recording Secretary

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CITY OF MILPITAS
PARKS, RECREATION & CULTURAL RESOURCES COMMISSION
Regularly Scheduled Meeting - July 6, 1998 - 7:00 p.m.
Milpitas Community Center, Conference Room 7 & 8
457 E. Calaveras Boulevard

I. CALL TO ORDER & PLEDGE

Vice-Chairperson McGuire called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

Commissioners Present: Bob McGuire, Ron Lind, Gurdev Sandhu, Linda Rabe, Marjorie Schmitter, Guadalupe Ortiz Jr., and Alex Galang

Commission Absent: Johnny Payne and Cindy Walters

City Council Absent: Patricia Dixon

Staff Present: Cheryl Jackson, Neighborhood Services Manager; Marsha Schneider, Acting Recreation Supervisor; Lynette Wilson, Cultural Arts Coordinator; Carol Randisi, Senior Supervisor; Valerie Barone, Principal Planner

II. APPROVAL OF MINUTES

MOTION to recommend approval to the minutes of June 1, 1998 meeting as submitted.

M/S: Rabe, Sandhu

Ayes: (6) Lind, Rabe, McGuire, Sandhu, Schmitter, Ortiz Jr., and Galang

Absent: (2) Payne and Walters

III. CITIZENS FORUM

Vice-Chair McGuire invited members of the audience to address the Commission on any subject not on the agenda. There were no requests.

IV. ANNOUNCEMENTS

Commissioner McGuire gave an update on the Open Space Authority.

Commissioner Rabe and McGuire complimented staff on the success of the 4th of July Star Spangled Community Picnic at Cardoza Park.

Marsha Schneider, Acting Recreation Services Supervisor, reported on the following items:

- Commissioner Rabe and Payne were reappointed to the Parks, Recreation and Cultural Resources Commission.
- 4th of July Star Spangled Community Picnic at Cardoza Park was very successful and staff received several positive comments on the event. The fireworks were held at Murphy Ranch Road/Technology Drive with over 60,000 in attendance.
- The Trail Days Display is now completed and available for viewing in the Community Center lobby.
- Staff has located the Cultural Arts Grant Support Program evaluation forms and will resume distributing them to Commissioners when attending CASP events.

Cheryl Jackson, Neighborhood Services Manager, explained that staff would prepare a report on the 4th of July events which includes surveys from the public. She reported that this item would be agendaized for the City Council to discuss where to locate the fireworks since the Technology Drive/Murphy Ranch Road option will not be feasible next year due to upcoming construction.

V. ADOPTION OF AGENDA

MOTION to adopt the agenda of July 6, 1998 as submitted.

M/S: Lind, Rabe
All Ayes
Absent: (2) Payne and Walters

VI. OLD BUSINESS

1. Cultural Arts Support Program - Review of Guidelines

At the request of the Commission, this item was agendaized to provide clarification of some existing areas in the current Cultural Arts Support Program application packet. At the May 4, 1998 Commission Workshop, this item was tabled to the June 1, 1998 Parks, Recreation and Cultural Resources meeting, to allow input from Commissioner Schmitter.

Included in Commission's packet was a staff report outlining the areas requested for clarification and possible changes. In addition, draft samples of the proposed final report/budget statement, application check list and notification postcard.

Commissioner Schmitter suggested the following changes: 1) Limit the number of times a group can apply for the Arts Development Grant to a maximum of 3 times in a 10 year span; 2) Limit the number of times a group can apply for the Cultural Presentation Grant to a maximum of 5 times in a 10 year span; 3) Limit a group and/or individual the ability to apply for 1 type of grant; 4) Have a firm policy that indicates the Commission will not accept or review any grants that are late or incomplete.

Commission requested that staff ensure that all the CASP applications are date and time stamped and that appropriate copies are made for the grant meeting. Commissioner Sandhu suggested that staff advertise the CASP program sooner to attract more applicants. Staff requested that Commission turn in any suggestions to Lynette Wilson, Cultural Arts Coordinator, by the end of July. Staff would return to the Commission with a report identifying the pros and cons of the suggestions and provide recommendations for consideration. Commission directed staff to return to the Commission with this report at the September 14, 1998 PRCRC meeting.

2. Brown Act Presentation

Patrick Whitnell, Assistant City Attorney, from the City of Milpitas Attorney's Office reviewed the Brown Act in detail outlining the following:

1) What is the Brown Act?; 2) To whom does the Brown Act apply?; 3)

Which provisions of the Brown Act should I be aware of?; 4) What happens if the Brown Act is violated?. A supplemental memo was

distributed to the Commissioners outlining the details of these questions.

3. Sinclair Horizons Housing Development

At the May 4, 1998 Parks, Recreation and Cultural Resources Meeting, the Commission reviewed final park plans for the Sinclair Horizon Planned Unit Development to be located at the corner of Sinclair Frontage Road and Los Coches Street. The PRCRC expressed concerns about the park size (0.41 acres) as well as the lack of amenities for older children. The PRCRC continued this item without approval.

In a follow-up memorandum to the PRCRC from the Planning Division, it was noted that no additional area could be required from the applicant at this time, as the vesting tentative map for the project, which defined property lines, had already been approved by City Council.

The applicant had modified the park sites plan to respond to the PRCRC concerns and has incorporated play space for older as well as younger children. These plans were discussed in detail before the Commission. The developers explained that they felt the tot lot play equipment would meet the needs of 70% of the residents needs. Commission expressed concerns of having equipment that was geared towards younger children because they eventually grow up to be teenagers and still require a place to recreate.

Commissioner Rabe expressed her continued concerns regarding agenda items which have not been brought before the PRCRC Commission as required (i.e. Sinclair Horizons Development and Campbell's Corner). She also questioned how the Commission could be more effective at trying to identify these types of issues prior to being reviewed by the Planning Commission and/or City Council. Cheryl Jackson, Neighborhood Services Manager, explained that with the turn-over in staff some items had slipped through the cracks, however, ensured the Commission that Valerie Barone, Principal Planner, was well aware of these issues and felt confident that this would be avoided in the future.

Commissioner McGuire requested that the Commission be informed on the amount of in-lieu fees this developer was required to pay.

MOTION to recommend to City Council approval of the proposed Sinclair Horizons Housing Development plan.

M/S: Lind, Rabe

All Ayes

Absent: (2) Payne and Walters

VII. NEW BUSINESS

1. Joint Use Agreement with Santa Clara Valley Water District for Coyote Creek Trail

The 1998-99 Capital Improvement Program (CIP) budget was approved by the City Council on June 23, 1998. The Coyote Creek Trail Access project was funded in the CIP for fiscal year 1998-99. The first step in this process

is to formalize a joint use agreement with the Santa Clara Valley Water District for the east levee of Coyote Creek from Montague Expressway to Bellew Drive. The agreement enables the City to operate and oversee this portion of the levee for non-vehicular recreational public use and to install, subject to approval by District permit, necessary signs, gates, ramps, stairs and trash receptacles. The terms of the agreement is for a period of ten years upon execution and may be terminated by either party upon 90 days written notice. This item was agendized for PRCRC review and recommendation.

Carol Randisi, Senior Supervisor, gave a detailed overview of the project and reported that the City Attorney's office has approved the Joint Use Agreement.

Commissioner McGuire expressed concerns regarding the companies near the trails and felt that a variety of issues needed to be evaluated and determined to ensure maximum efficiency of the Bay Area Trails (i.e. showers for employees of neighboring companies, signage, staging areas, and trail access points). Commissioner McGuire said he would be in contact with Carol Randisi with regards to these issues.

MOTION to recommend to City Council approval of the Joint Use Agreement with Santa Clara Valley Water District for Coyote Creek Trail.

M/S: Rabe, Ortiz Jr.

All Ayes

Absent: 2 (Payne and Walters)

2. Fat Boy Display Unveiling Ceremony - Selection of Date

On September 5, 1997, the City Council approved the Special Conditions, "S" Zone Application, 9000+ square foot Professional Office Building, Northwest Corner of S. Main Street & Serra Way (Milpitas Hotel/Fat Boy Restaurant Site) AFA 3013 which is stated in Item 1 - Prior to building final/occupancy permit, a commemorative plaque/photo display (minimum size 20" X 30" shall be installed near the building entrance. The Parks, Recreation and Cultural Resources Commission worked with the applicant on the design of the commemorative display. The exiting "Cultural Resources Site" freestanding sign shall remain, facing S. Main Street. The plaque is displayed at the site.

At the June 1, 1998 Parks, Recreation and Cultural Resources Commission Meeting, staff suggested that a formal unveiling ceremony be planned. This was agreeable to all Commissioners and staff was instructed to contact Doctor Glass for possible dates for this ceremony.

Doctor Glass indicated that the following dates would accommodate his work schedule: 1) Friday, July 31, 1998 after 1p.m.; 2) Saturday, August 8, 1998 anytime of the day; 3) Sunday, August 9, 1998 in the afternoon.

MOTION to recommend Saturday, August 8, 1998, at 1 p.m. for the unveiling of the Fat Boy Display Plaque and that staff will work with the Commission and Doctor Glass on the planning of this ceremony. The Commission also requested that the Cultural Resources Sign also be replaced prior to the Ceremony. M/S: Lind, Rabe

All Ayes

Absent: (2) Payne and Walters

IX. OTHER BUSINESS

1. PROGRAM & STAFF REPORTS

Note, receipt and file.

2. SUB-COMMITTEE REPORTS

2.1 Parks/Trails

Commissioner Rabe reported that the group discussed several projects for the group to work on. She also distributed photos to the Commission of the Parks & Trails lobby display which was completed by the sub-committee.

2.1 Historical/Cultural Resources

Commissioner McGuire explained that the sub-committee has not met to date, however, will schedule an upcoming meeting.

2.2 Recreation

None

3. LIAISON REPORTS

3.1 City Council Staff reported that the proclamation for "The Flute Player" replica was presented to City Council on Tuesday, July 7, 1998.

3.2 Community Advisory Commission None

3.3 Senior Advisory Commission None

3.4 Planning Commission None

3.5 Youth Advisory Commission None

3.6 Milpitas Historical Society

Commissioner McGuire reported that the group was presented with stories of the Milpitas Fire Department in conjunction with viewing a restored Fire Engine. Commissioner Rabe reported that the Historical Society prepared a historical pictorial for the upcoming Sister Cities Kukizaki visit.

X. ADJOURNMENT

There being no further business, Vice-Chairperson McGuire adjourned the meeting
at
8:25 p.m.

Respectfully submitted,
Jennifer Schneider
Commission Recording Secretary

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**CITY OF MILPITAS
PARKS, RECREATION & CULTURAL RESOURCES COMMISSION
Regular Meeting - April 6, 1998 - 7:00 p.m.
Milpitas Community Center, Conference Room 7 & 8
457 E. Calaveras Boulevard
Unapproved Minutes**

1. CALL TO ORDER & PLEDGE

Chairperson Payne called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

Commissioners Present: Bob McGuire, Alex Galang, Johnny Payne, and Linda Rabe, Gurdev Sandhu, and Guadalupe Ortiz Jr.

Commission Absent: Marge Schmitter and Cindy Walters

City Council Present: Patricia Dixon

Staff Present: Marsha Schneider, Acting Recreation Supervisor; Bonnie Greiner, Recreation Supervisor; Lynette Wilson, Cultural Arts Coordinator; Gail Christopherson, Child Care Coordinator; Felix Reliford, Housing & Neighborhood Services Program Manager; Skip Evans, Public Works Manager; James Lindsay, Assistant Planner; Sue Clayholt, Senior Center Coordinator;

Public: Julie Cherry, 2312 Lacey Drive; Maria Lemery, 2141 Bliss Avenue, Mike T., 170 Falcato Drive; Gordon Chen,

2. APPROVAL OF MINUTES

MOTION to recommend approval to the minutes of March 2, 1998 meeting as submitted.

M/S: Rabe, McGuire

Ayes: 7 (Galang, Lind, Ortiz Jr., Payne, McGuire, Rabe, and Sandhu)

Absent: 2 (Schmitter and Walters)

3. CITIZENS FORUM

Chairperson Payne invited members of the audience to address the Commission on any subject not on the agenda. There were no requests.

Julie Cherry, 2312 Lacey Drive, President of Milpitas Alliance For The Arts gave an update on the Gala Event held on March 28, 1998 in which \$16,000 was raised. She explained that The Alliance For The Arts would be participating in the Human Race on May 9, 1998 to raise additional funds to raise support for a Cultural Arts Center. She said if a Cultural Arts Center is developed the monies raised by The Milpitas Alliance For The Arts would be used to purchase equipment for the Center. She also reported that the Alliance for The Arts would be working on an art exchange for the Kukizaki visitors. In addition, Julie thanked Council member Dixon and Commissioner Rabe for their support of the group.

Council Member Dixon expressed her gratitude to both Julie Cherry and Lance Voellger for following through on the project. She felt the Gala event had a very diverse group and the evening was delightful.

4. ANNOUNCEMENTS

Commissioner Lind reported that he attended the California Parks, Recreation and Society Conference in Long Beach and received a lot of valuable information on Teen Centers and Skateboard Parks. He will share his information at the Commission Workshop at the May 4, 1998 meeting.

Commissioner Rabe had printed information regarding Trail Days and Rails to Trails if anyone was interested in reviewing the materials.

Commissioner McGuire gave an update on the Open Space Authority.

Marsha Schneider, Acting Recreation Supervisor announced the following:

- Commissioner Recognition Dinner scheduled on Wednesday, May 20, 1998 at 6:30 p.m. at Embassy Suites Hotel.
- If Commissioners are interested in volunteering opportunities (i.e. Trail Days), should contact Gail Mansur at (408) 942-2321. Included in the Commissioners packets was information regarding this item.
- Fat Boy Display should be installed at the end of the month. Commissioner Rabe expressed concerns regarding the Historical Signage which has not been replaced. Dr. Glass has reassured the City that the sign will be replaced prior to shooting photographs of the display area.
- Volunteer Recognition Dessert night scheduled on Thursday, April 23, 1998 at 6:30 p.m. at Community Center Auditorium.
 - July 4th Celebration will be held at Cardoza Park from 12 noon to 5 p.m. Providing approval from local businesses surrounding Technology & Murphy Drive, Fireworks will be held at 9:30 p.m. Letters went out to businesses on April 3rd and they are required to respond by Tuesday, April 14, 1998.
- The Scenic Corridor Resolution was not agendized for the PRCRC meeting, however would be agendized for the May 4, 1998 meeting due to the amount of items on the agenda.

- Reminder: May 4, 1998 meeting will begin at 5:00 p.m. for Commission Workshop.

5. ADOPTION OF AGENDA

MOTION to adopt the agenda of April 6, 1998 as submitted.

M/S: McGuire, Lind

All Ayes

Absent: 2 (Schmitter and Walters)

6. OLD BUSINESS

1. Campbell's Corner - Update

Ola Hassa, the applicant is proposing to construct an 840 square foot addition to the west side of the historic Campbell's Corner building located at 167 South Main Street. The project was subject to Parks, Recreation and Cultural Resources Commission (PRCRC) review because the project would result in the alteration to the building which is a designated Cultural Resource.

In the 1986, the City Council designated this building at 167 South Main Street as a Cultural Resource. The property has been the site of a saloon since Milpitas first established as a community in the mid 1800's. The current building (est. 1900-1910) was known for nearly fifty years as "Smith Corners" before the name changed to "Campbell's Corners."

The applicant is proposing a stucco exterior for the addition which would match the existing building as well as utilizing similar architectural accents such as wood trim and medallions. The addition would have a hip roof and continue the use of composition shingles and be accessed by a double door entry with carriage lamps on either side. The applicant is also proposing minor changes to the front elevation which includes removing the existing plywood boards on the southeast corner of the building and installing two windows. Due to the matching of existing materials, colors and architectural treatments, staff felt that the changes to the building would not detract from its historic nature. The proposed use of the building as a restaurant is also in keeping with the historic use of the site.

Staff had prepared an Initial Study (EIA No. 717 on the project and had determined that the project would not result in any significant environmental impacts.

Commissioner McGuire and Rabe expressed concerns regarding this project especially with regards to the care and treatment of historical items at the site.

Commissioner Rabe was also upset that this item has not previously come to the Parks, Recreation and Cultural Resources Commission. James Lindsay, Assistant planned explained that other staff members at the time

had deemed that it was not significant to the historical nature of the building and that the item did not need to be reviewed by the PRCRC.

MOTION to recommend to City Council to find EIA No. 717 complete, adopt the negative declaration, and approve the building modification as submitted.

M/S: McGuire, Lind

Ayes: 6 (Galang, Lind, Ortiz Jr., Payne, McGuire, and Sandhu)

Nays: 1 (Rabe)

Absent: 2 (Schmitter and Winters)

2. Cultural Arts Support Program Review of Rating Procedures and Meeting Structure

Lynette Wilson, Cultural Arts Coordinator reviewed the procedures of the Cultural Arts Support Program and distributed the application binders for review. The Cultural Arts Support Program meeting and public hearing was scheduled for Monday, April 20, 1998 at 7:00 p.m. at the Council Chambers, 455. E. Calaveras Blvd. The following lead off assignments were determined:

- 1) Fil-Am Association of Milpitas (Lind)
- 2) Chinese Performing Artists of America (Lind)
- 3) Golden Gate Boys Choir and Bellringers (Sandhu)
- 4) Calaveras Repertory Theater (Ortiz Jr.)
- 5) Circulo Argentino (Rabe)
- 6) Fancy Dancers, Inc. (Galang)
- 7) San Khau Viet (Walters)
- 8) Asia Kazim Iqbal (Sandhu)
- 9) San Jose Wind Symphony (McGuire)
- 10) Bay Area Showcase Chorus (Rabe)
- 11) Community Arts and History Support (McGuire)
- 12) Yollette R. Merritt (Schmitter)

Lynette reported that application #11 & 12 were received via fax at 4:45 p.m. on Friday (deadline was 3:00 p.m.) and the budget pages were not received until around 9-9:30 a.m. the following Monday. She also explained that application #10 budget was completed on a reformatted sheet instead of the budget sheet which provided in the application.

6. NEW BUSINESS

1. Request to Consider Placing Additional Animal Control Signs Within City Parks

Included in the Commission's agenda packet was a letter received from Mrs. Maria Lemery regarding unleashed dogs in City parks. Mrs. Lemery was requesting that the City consider posting permanent signs

intermittently along various paths and walkways within City Parks to remind residents that they are required to maintain their dogs on leashes at all times.

Section V-210-4.05 of the Municipal Code requires that all dogs be on leashes when they are not on private property of their owner or the person who has control of them. A copy of this section of the Municipal Code was included in the Commission's Agenda packet. On March 24, 1998, staff conducted a survey of City parks and determined that additional signs were needed. Staff was not recommending the installation of signs intermittently along the various paths and walks, only at entrances to City Parks when signs presently do not exist.

However, because of the number of rules and regulations posted at the entrances to each City park, staff believes that to single out a specific rule or regulation to be posted separately could potentially lead to other individuals having similar requests which would produce a cluttered and negative visual impact of signs clustered throughout City parks. Skip Evans, Public Works Manager had indicated that the signs at the entrances to City parks requiring dogs to be on their leashes at all times would be installed within 30 days.

At the meeting, Felix Reliford gave an overview of this item and provided photos of the location and notices which are provided at the entrance to several City Parks for review.

Maria Lemery, 2141 Bliss Avenue thanked staff for their quick response to her request. However, she expressed concerns regarding the types of signs which would be posted at the local parks in order to be effective. She requested international signs to be posted at key park entrances throughout the parks.

Skip Evans, Public Works Manager explained that staff would post signs at the most visible entrances at the parks. Commission supported the addition of signs reminding the public to leash dogs. However, several commissioners expressed concerns about having too many signs at parks which they felt reduced the effectiveness of the signs. Commissioner Lind felt that the signs were fairly ineffective unless ordinances were enforced. Council member Dixon explained that the City Council was looking into a code enforcement position which would ensure that the city ordinances were being followed.

Note, receipt and file.

2. Schematic Designs Review for Senior Center - Handicapped Ramps at Front and Rear Entries

The Senior Center ramp project became available in the 1997-98 budget year. Due to the historical aspects of the building, the project was intended

for a ramp located off the northeast side entrance to the Parking Lot of the Senior Center. Due to the nature of this project at the Senior Center, the City Council, at the January 6, 1998 City Council Meeting, asked for further recommendations from the Senior Advisory Commission (SAC) and Parks, Recreation and Cultural Resources Commission (PRCRC). City Council would then review the important schematic drawings of the project and a memo from the architect, Gross Design Group.

Included in the agenda packet for the Commission's review and recommendation were the schematic designs for the Senior Center Handicapped ramps at the front and rear entries and a staff report from Sue Clayholt, Senior Center Program Coordinator. There was also a letter from the architect with recommendations regarding the Senior Center building listed in the National Register of Historical Places.

Skip Evans, Public Works Manager gave an overview of the project and explained that the existing ramp at the Senior Center would need to be removed in order to comply with ADA standards. Mr. Evans recommended adding a new ramp to the northeast side entrance to the Senior Center, off the parking lot and to remove the existing ramps. He said staff felt this was the best option and would preserve the Historical integrity of this facility. He explained there was an existing ramp near the Old Corp Yard.

Commissioner Rabe explained that she attended the Senior Advisory Commission Meeting and that the seniors were very outspoken on the ramp issue and clearly wanted to keep the ramp at the front of the Senior Center due to accessibility. She said the senior were not necessarily opposed to the rear ramps, however, felt the ramp in the front of the building was most convenient for seniors who were bused to the center and for the Brown Bag Program on Wednesday's. Commissioner Rabe also expressed concerns regarding the existing ramp and railing conditions at the Senior Center.

Sue Clayholt, Senior Center Program Coordinator discussed at length the comments from the Senior Advisory Commission meeting. She also reported that the Brown Bag issue was discussed and staff explained the rear ramp could accommodate this program with a few minor programming adjustments.

Commissioner Rabe felt strongly to support the seniors on this issue and opted for ramp access at both the front and rear entrances of the Senior Center.

MOTION to recommend to City Council to demolish the existing ramps at the front of the Senior Center and install two ramps with appropriate railings at the Senior Center (one at the front of the Senior Center and the second at the northeast side entrance to the Senior Center, off the parking lot.

M/S: Rabe, Ortiz
All Ayes
Absent: 2 (Schmitter and Walters)

3. First Presbyterian Church of Milpitas - Facility use on April 11, 1998 at Sinnott Park

First Presbyterian Church was requesting the use of Sinnott Park for their annual Easter Egg Hunt on April 11, 1998. As detailed in Resolution 6130, any group requesting the use of a City Facility for a special event with attendance in excess 250 participants must be approved by the Parks, Recreation and Cultural Resources Commission. A copy of the event proposal providing details of the event was enclosed in the agenda packet for review.

MOTION to approve applicant's request for use of Sinnott Park for April 11, 1998 for Easter Egg Hunt.

M/S: Lind, Sandhu
All Ayes
Absent: 2 (Schmitter and Walters)

4. Co-Sponsorship Renewal - Milpitas Tennis Association

Included in the Commission's packet for review was a co-sponsorship application and guidelines from the Milpitas Tennis Association. The Milpitas Tennis Association has met the Co-sponsorship criteria as outlined in the guidelines. There was no cost associated with the co-sponsorship renewal.

MOTION to approve the Milpitas Tennis Association request for Co-sponsorship.

M/S: Rabe, McGuire
All Ayes
Absent: 2 (Schmitter and Walters)

5. Youth Sports Assistance Fund Application - Milpitas Little League North

Included in the agenda packet for Commission review and consideration was one Sports Assistance application submitted on behalf of Milpitas Little League North. Staff analysis was included in the Commission packet. There was a balance of \$1,000.00 in the Youth Sports Assistance Fund. This item was not discussed because the applicant was not present. As outlined in the Youth Sports Assistance Fund guidelines the applicant must be present to discuss the request.

6. Piedmont Subdivision Summary Statement

Piedmont 237 LLC is proposed to build 16 single family homes as Planned Unit Development (PUD) along re-aligned Piedmont Road. The project would result in alterations to the Alviso Adobe Park and would impact the

historic setting of the Jose Maria Alviso Adobe, a City designated Cultural Resource, located within the park. The description of the alterations and impact were included in a separate report included in the Commission's agenda packet.

James Lindsay, Assistance Planner gave a detail report on the alterations to the park, impacts on the historic setting of the Adobe, Issues, and Environmental Review for this project. Staff explained that city staff was also recommending that if lot #11 is acquired by the city that access be through May Flower Court.

Mike T. 170 Falcato Drive, explained that he was not opposed to the development especially with regards to the decrease density of homes. He understood that open space was on the original plans and that now five homes would be occupying this space. He was also opposed to removal of Lot 11 because the public would not be able to view the Adobe regardless.

Gordon Chen, Developer gave an overview of the development and explained that this project will provide an excellent resource for flood improvements for the community. He also displayed sketches of the development.

Commissioner McGuire was opposed to having two story homes built near the Historical Alviso Adobe.

MOTION to recommend the following to City Council: 1) The Council find EIA No. 715 complete and adopt the Negative Declaration; 2) The Council accept the parks dedication offer of 0.13 acres by Calvary Assembly of God; 3) That the applicant be required to dedicate Lot No. 11 to the City to preserve the historic setting of the Alviso Adobe; 4) The Council waive any remaining park fees which would typically be required of the applicant; 5) The landscaping along the flood wall and along the park boundary shall be reviewed by the PRCRC prior to installation; 6) Lot No. 11 will be the primary access through May Flower Court.

M/S: Lind, McGuire

All Ayes

Absent: 2 (Schmitter and Walters)

7. Child Care Grant Program Evaluation Report

The Family Child Care Grant Program was developed by the City's Child Care Coordinator to assist Milpitas family child care providers with financial support allowing them to improve the quality of their home programs. Each family child care provider in Milpitas was given the opportunity to apply for a maximum \$250 grant which could either be spent on program improvements or professional development. The pilot program has been in operation since City Council's approval on January 23, 1996 and is currently being evaluated for continuance. Included in the

Commission's packet for review were the following: 1) Child Care Grant Application Packet; 2) Child Care Grant Program Evaluation Report; 3) A photo album of the grantees purchases was made available at the meeting.

Gail Christopherson , Child Care Coordinator gave an overview of this program and explained that by providing additional clarification would improve the program.

Commissioner Rabe was pleased that staff was taking a pro-active role in ensuring that applicants purchased appropriate child care materials/equipment with the grant funds.

MOTION to recommend to City Council to maintain the Child Care Grant Program, evaluate and clarify the application process, and allocate grant funds in the amount of \$2,500 for FY 1998-1999.

M/S: Lind, Rabe

All Ayes

Absent: 2 (Schmitter and Walters)

8. Parks, Recreation and Cultural Resources Commission Travel Requests for 98/99 Budget

This item has been agendized at the request of Council Member Dixon. Included in the Commission's packet was a copy of the resolution outlining the budgetary guidelines for City Commission's. This year the California Parks and Recreation Society will be holding the annual conference at the Santa Clara Convention Center, February 18-21, 1999. According to Resolution No. 6604, Parks, Recreation and Cultural Resources Commissioners may attend the annual California, Parks, Recreation Society conference. Marsha Schneider, Recreation Supervisor explained that the NRPA conference will be held in Miami, Florida September 23-27, 1998. If Commissions were interested in attending the out-of-state conference, should have contacted Jennifer Schneider by April 10, 1998 so that monies can be included in the Commission's proposed FY 1998-99 budget for the City Council's review during the budget hearings.

Commissioner McGuire reported that he attended last year's NRPA conference in Utah in which he received a lot of valuable information regarding Volunteers and Open Space. He said he would be interested in attending the NRPA Conference in Miami, Florida on September 23-27, 1998 to represent the City of Milpitas.

Commissioner Rabe suggested that staff research Historical Conferences in the area so that the Commission could sharpen their skills in this area. Marsha Schneider, Acting Recreation Supervisor explained that she would research this item and provide additional information to the Commissioners.

Note, receipt, and file.

8. OTHER BUSINESS

1. PROGRAM & STAFF REPORTS

Note, receipt and file

2. LIAISON REPORTS

2.1 City Council

Council Member Dixon reported on the following items:

- Open Days for Youth Sport Leagues.
- Potential Senior Housing project across from Senior Center near DeVries Property with approximately 82 affordable units.

2.2 Community Advisory Commission

Last year, the City of Milpitas became an entitlement city and this year received 25 applications. The Community Advisory discussed the CDBG grants and held Public Hearings for the applications.

2.3 Senior Advisory Commission

Commission discussed the Senior Ramp issue and celebrated the 25th Anniversary Celebration for the Nutrition Program.

2.4 Planning Commission

None.

2.5 Youth Advisory Commission

None.

2.6 Milpitas Historical Society

None.

11. ADJOURNMENT

There being no further business, Chairperson Payne adjourned the meeting at 9:10 p.m.

Respectfully submitted,

Jennifer Schneider

Commission Recording Secretary

PARKS, RECREATION, AND CULTURAL RESOURCES COMMISSION 10

Unapproved Minutes of April 6, 1998

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CITY OF MILPITAS
PARKS, RECREATION & CULTURAL RESOURCES COMMISSION
Regular Meeting - March 2, 1998 - 7:00 p.m.
Milpitas Community Center, Conference Room 7 & 8
457 E. Calaveras Boulevard
Unapproved Minutes

1. CALL TO ORDER & PLEDGE

Chairperson Payne called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

Commissioners Present: Bob McGuire, Alex Galang, Johnny Payne, and Linda Rabe, Cindy Walters, and Guadalupe Ortiz Jr. (7:08 p.m.)

Commission Absent: Marge Schmitter and Gurdev Sandhu

City Council Present: Patricia Dixon

Staff Present: Cheryl Jackson, Assistant to City Manager

2. APPROVAL OF MINUTES

MOTION to recommend approval to the minutes of February 2, 1998 meeting as submitted.

M/S: McGuire, Walters

Ayes: 5 (Galang, Payne, McGuire, Rabe, and Walters)

Absent: 3 (Schmitter, Ortiz Jr. and Lind)

3. CITIZENS FORUM

Chairperson Payne invited members of the audience to address the Commission on any subject not on the agenda. There were no requests.

4. ANNOUNCEMENTS

Cheryl Jackson, Assistant to City Manager announced that Cathy Dressler resigned effective February 28, 1998 and Marsha Schneider will be acting as Recreation Supervisor until the vacancy is filled. She also distributed a memo from staff updating the Commission on recent activities at the Campbell's Corner site. The Campbell's Corner Status Report will be agendized for the April 6, 1998, Parks, Recreation and Cultural Resources Commission meeting.

Commissioner McGuire felt that the City should consider offering after school programs due to the increased demand in Milpitas.

Commissioner McGuire questioned staff on the status of the display case at the previous Fat Boy Site. Cheryl Jackson, Assistant to the City Manager explained that she will check of the status of this project and agendize for a future meeting.

Commissioner Rabe announced that she had information available on the Trail Days and Bay Trails if Commissioners were interested. She also suggested agendizing

volunteer opportunities for Trail Days at a future Parks, Recreation and Cultural Resources Commission meeting. Commissioner Rabe invited Commissioners to attend the Milpitas Alliance For The Arts meeting on March 3, 1998 in Community Center Room 5 at 7:00 p.m.

5. ADOPTION OF AGENDA

MOTION to adopt the agenda of March 2, 1998 as submitted.

M/S: McGuire, Rabe

All Ayes

Absent: 2 (Schmitter and Lind)

6. NEW BUSINESS

1. Commission Workshop - Selection of Date

Traditionally, the Commission has held an annual work session during .

Last year the Commission Workshop was held on January 6, 1997 in conjunction with the regularly scheduled meeting. The Commission was requested to select a date and determine topics for discussion. The following topics were discussed last year: 1) Special Events; 2) Teens; 3)

Dog Park; 4) Cultural Arts Grant Process; 5) Alviso Adobe; 6) Exhibit/Gallery Possibilities in Milpitas; 7) Commission Goals & Objectives.

The Commission Workshop will be held on May 5, 1998 at 5 p.m. prior to the regularly scheduled Parks, Recreation and Cultural Resources Commission meeting in Room 7/8. The following topics will be agendized

:

- 1) Special Events (4th of July Celebration).
- 2) Teens (input re: Teen Center at Sports Center) Commission requested a staff report on this item.
- 3) Commissioner input on agenda items
- 4) Historical Cultural Preservation (photos, memorabilia, storage and preservation of these items).
- 5) Dog Park
- 6) Art Enrichment in The Community (Phantom Art Gallery, Performing Arts Center).
- 7) Revitalizing The Arts & Craft Faire Event

The Commission requested staff to agendize the Scenic Corridor for the April 6, 1998 Parks, Recreation and Cultural Resources Commission meeting. Council member Dixon reported that a resolution is on file for this item.

7. OTHER BUSINESS

1. PROGRAM & STAFF REPORTS

Note, receipt and file

2. LIAISON REPORTS

2.1 City Council - Council Member Dixon reported on the following items:

- Neighborhood meeting was held regarding the Roundabouts at Temple and Edsel. As a result of the meeting, the round-about were removed. A four-way stop will be added Edsel and Temple.
- The building permits have been pulled for the Campbell's Corner site due to non-compliance with original plans submitted. City Council is concerned that historical items are being destroyed and not properly preserved as requested.

2.2 Community Advisory Commission None

2.3 Senior Advisory Commission None

2.4 Planning Commission None

2.5 Youth Advisory Commission None

2.6 Milpitas Historical Society Mayor Manayan spoke on the De Vries/Smith House at Casa Azteca Restaurant.

8. ADJOURNMENT

There being no further business, Chairperson Payne adjourned the meeting at 7:38 p.m.

Respectfully submitted,
Jennifer Schneider
Commission Recording Secretary

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